

**CITY COUNCIL MEETING AGENDA
TUESDAY APRIL 22, 2025 7:00 PM
SAN DIMAS COUNCIL CHAMBER
245 EAST BONITA AVENUE**

A public agenda packet is available for review on the City's website www.sandimasca.gov or by contacting the City Clerk's Office at cityclerk@sandimasca.gov.

Members of the public may observe the City Council meeting live on the City of San Dimas website at www.sandimasca.gov or on KWST Channel 3. To view from the website, select the [Watch City Council Meetings](#) blue button from the home page.

7:00 PM

CITY COUNCIL

Mayor Emmett Badar, Mayor Pro Tem Eric Nakano, Councilmember Rachel Bratakos, Councilmember Ryan A. Vienna, Councilmember Eric Weber

CALL TO ORDER AND FLAG SALUTE

RECOGNITION

1. Recognize Sudheshna Narala from Troop 423 on Earning Eagle Scout Rank - Ray Ortiz
2. Recognize San Dimas High School CIF and State Champions
3. Recognize L.A County Fire Department Station 64, Station 141 and Sheriff's Department

ORAL COMMUNICATIONS

(Members of the audience are invited to address the City Council on any item on this agenda or not on this agenda. Public comment will not be taken during each individual agenda item, except for public hearing items. Comments on public hearing items will be heard when that item is scheduled for discussion. Under the provisions of the Brown Act, the legislative body is prohibited from engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Each speaker will be limited to speaking once for up to (3) three minutes.)

CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- CC1.** Recognize the 56th Annual Professional Municipal Clerk's Week May 4 - 10
- CC2.** Recognize Arbor Day 2025
- CC3.** Recognize Public Service Recognition Week May 4-10
- CC4.** Adopt Resolution 2025-20, A Resolution of the City Council of the City of San Dimas, Approving Certain Demands for the Warrant Register of April 30, 2025 in the amount of \$1,313,770.66
- CC5.** Approve Minutes of the April 8, 2025, City Council Meeting
- CC6.** Receive and File the March 2025 Investment Report
- CC7.** Deny Claim Technology Insurance Company v. City of San Dimas CJP3053445 LSV
- CC8.** Adoption of Ordinance 1322 to Approve Municipal Code Text Amendment 24-11, a Request to Amend, Title 18, as Necessary to Remove Verbiage Regarding the Initiation Process for Zone Change and Municipal Code Text Amendments

END OF CONSENT CALENDAR

RECOMMENDATION: Approve consent calendar with recommendations as presented in staff reports.

OTHER BUSINESS

- OB1.** Introduction and First Reading of Ordinance 1323 Establishing Chapter 5.120 – Film Permit Requirements.

RECOMMENDATION:

Staff recommends that the City Council:

1. Introduce and waive full reading of Ordinance 1323, An Ordinance of the City Council of the City of San Dimas, County of Los Angeles, California, Adding Chapter 5.120 of the San Dimas Municipal Code Regarding Film Permit Requirements.
2. Schedule the second reading and adoption of the Ordinance for a future regular City Council meeting.

- OB2.** Adopt Resolution 2025-21 Approving the City's Investment Policy and Delegating Authority to the Administrative Services Director/Treasurer to Invest City Funds in Accordance with the City's Investment Policy and with City Manager or Designee Approval for Fiscal Year Ending June 30, 2026

RECOMMENDATION:

Staff recommends that the City Council:

- Adopt Resolution 2025-21 approving the City's Investment Policy and delegating

authority to the Administrative Services Director/Treasurer to invest City funds in accordance with the proposed City Investment Policy and with City Manager or Designee approval for Fiscal Year ending June 30, 2026

OB3. Discussion and Consideration of Public Official Appointments to Intergovernmental Boards and Committees

RECOMMENDATION:

Staff recommends that the Council:

- Review the current appointments to Intergovernmental Boards and Committees for any changes or updates.

ORAL COMMUNICATIONS

(Members of the Audience (Speakers are limited to (3) minutes or as may be determined by the Chair.)

CITY REPORTS

CR1. City Manager

CR2. City Attorney

CR3. Members of the City Council

- Councilmembers' Report on Meetings Attended at the Expense of the Local Agency (Pursuant to AB 1234 – G.C. §53232.3(d)
- City Council Requests for Future Items, Comments and Updates

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code section 54957.6

Agency designated representatives: Brad McKinney, City Manager; Travis Sais, Assistant City Manager; Michael O'Brien, Director of Administrative Services, Stephanie Luu, Human Resources Manager; Jeff Malawy, City Attorney; Colin Tanner, Labor Counsel.

Employee organization: International Brotherhood of Teamsters, Local 911 representing General, Professional, and Managerial employees.

ADJOURNMENT



Notice Regarding Americans with Disabilities Act: In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public review Monday through Thursday 7:30 a.m. to 5:30 p.m. and on Fridays from 7:30 a.m. to 4:30 p.m. at the Administration Department and San Dimas Library. In addition, most documents are posted on the City's website at www.sandimasca.gov.

Posting Statement: I declare under penalty of perjury that on April 18, 2025, I posted a true and correct copy of this agenda on the bulletin board in the Civic Center Plaza of City Hall at 245 E. Bonita Ave., San Dimas Library 145 N. Walnut Ave., San Dimas Post Office 300 E. Bonita Ave. and on the City's website www.sandimasca.gov/agendas-minutes/ as required by law.

April 18, 2025

Debra Black

Debra Black, City Clerk

Sudheshna Narala

The San Dimas City Council congratulates Sudheshna Narala for achieving the rank of Eagle Scout, the highest honor in Scouting America.

Sudheshna has earned a total of 24 Merit Badges, completed her service project at San Dimas High School by constructing a paver pathway through a section of grass to access several classrooms. The City Council congratulates you on your accomplishments and extends best wishes on your future successes.

In Witness Whereof, I, Mayor Emmett G. Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd day of April 2025.

Emmett G. Badar

Delmar Black



Memorandum

Date: April 15, 2025
To: Mayor and City Council
From: Scott Wasserman, Director of Parks and Recreation
Subject: San Dimas High School CIF and State Champions

The Parks and Recreation Department cordially invites you to join us in recognizing the 2025 CIF and State Champions at our **City Council Meeting on Tuesday, April 22, at City Hall at 7:00pm**. We will recognize the following individual and teams:

Girls Wrestling CIF Champion

Aubreyelle Baeza
Head Coach Jesse Jaime

Girls Water Polo CIF Champions

Maddie Curtis, Halaina Ramirez, Jasmine Marquez, Isla Carver, Emerald Watson, Jade Allen, Izzy Santana, Bella Marroquin, Rylie Evans-Lampa, Carla Armale, Ava Mercado, Gabriella Bailey, Tessa, Gomez, Nadia Adams, Faith Kearns, Chloe Perez, McKenna Lopez
Coaches: Jessee Johnston and PV Pignotti

Culinary Arts Team State Champions

Kaila Khoury (Captain)
Emma Johns
Kyle Yamate
Emily Robertson
Hellen (Renata) Marcillo
Nick Brandler -Teacher

We ask that you please join us in congratulating these Champions as we award them certificates from the Mayor.

CC: S. Wasserman
J. Jones

FIRE STATION 64

In recognition of your participation in the destructive fires of the Pacific Palisades and Eaton Canyon, the City Council extends our deepest gratitude for your dedication and courage in serving these communities. We are extremely proud of your contributions.

IN WITNESS WHEREOF, I, Mayor Emmett Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd, day of April, 2025.

Emmett G. Badar

Delmar Black

FIRE STATION 141

In recognition of your participation in the destructive fires of the Pacific Palisades and Eaton Canyon, the City Council extends our deepest gratitude for your dedication and courage in serving these communities. We are extremely proud of your contributions.

IN WITNESS WHEREOF, I, Mayor Emmett Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd, day of April, 2025.

Emmett G. Badar

Delmar Black

San Dimas Sheriff's Station

In recognition of your participation in the destructive fires of the Pacific Palisades and Eaton Canyon, the City Council extends our deepest gratitude for your dedication and courage in serving these communities. We are extremely proud of your contributions.

IN WITNESS WHEREOF, I, Mayor Emmett Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd, day of April, 2025.

Emmett G. Badar

Delmar Black

56th Annual Professional Municipal Clerks Week

W **HEREAS**, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

W **HEREAS**, The Office of the Professional Municipal Clerk is the oldest among public servants; and

W **HEREAS**, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

W **HEREAS**, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

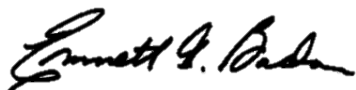
W **HEREAS**, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

W **HEREAS**, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

W **HEREAS**, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

N **OW THEREFORE**, I Mayor Emmett G. Badar, Mayor Pro Tem Eric Nakano, Councilmembers Rachel Bratakos, Ryan A. Vienna, and Eric Weber hereby recognize May 4 though 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Debra Black and to all the Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

I **N WITNESS THEREOF**, I, Mayor Emmett G. Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd day of April 2025.



W

HEREAS, in 1872, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

W

HEREAS, this holiday called Arbor Day, was first observed with the planting of more than an estimated, one million trees in Nebraska, and;

W

HEREAS, Arbor Day is now observed throughout the nation and the world, and;

W

HEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and;

W

HEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and;

W

HEREAS, trees in our city beautify our community, increase property values and enhance the economic vitality of business areas, and;

W

HEREAS, trees, wherever they are planted are a source of joy and spiritual renewal.

N

OW THEREFORE, I, Mayor Emmett G. Badar, Mayor Pro Tem Eric Nakano and Councilmembers Rachel Bratakos, Ryan Vienna and Eric Weber do hereby proclaim April 25, 2025 as **Arbor Day** in the City of San Dimas, and we urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and wood lands.

F

URTHER, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

I

N WITNESS THEREOF, I, Mayor Emmett G. Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 25th day of April 2025.

Mayor

Attest: _____

City Clerk

Public Service Recognition Week

W

HEREAS, Public servants serve the American people every day at the federal, state, county and city levels. They do the work that keeps our nation moving forward, and

W

HEREAS, Public employees take not only jobs, but oaths, and

W

HEREAS, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world, and

W

HEREAS, Career civil servants carry out the most fundamental purpose of government—to ensure public safety and represent the public interest in addressing social, economic and political challenges

W

HEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

N

OW THEREFORE, I Mayor Emmett G. Badar, Mayor Pro Tem Eric Nakano, Councilmembers Rachel Bratakos, Ryan A. Vienna and Eric Weber hereby proclaim Public Service Recognition Week, May 4-10.

I

N WITNESS THEREOF, I, Mayor Emmett G. Badar, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this 22nd day of April 2025.

RESOLUTION 2025-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
CALIFORNIA, APPROVING CERTAIN DEMANDS FOR APRIL 30, 2025**

WHEREAS, the following listed demands have been audited by the Director of Administrative Services; and

WHEREAS, the Director of Administration Services has certified as to the availability of funds for payment thereto; and

WHEREAS, the register of audited demands has been submitted to the City Council for approval.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby approve the Warrant Register of April 30, 2025 in the amount of \$1,313,770.66.

PASSED, APPROVED AND ADOPTED this 22nd, day of April 2025.

Emmett G. Badar, Mayor

ATTEST:

Debra Black, City Clerk

I, Debra Black, City Clerk, hereby certify that Resolution 2025-20 was approved by vote of the City Council of the City of San Dimas at its regular meeting of April 22, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, City Clerk

04/30/2025

WARRANT REGISTER

Total: \$1,313,770.66

Report Criteria:

Report type: GL detail

Check Type = {<>} "Adjustment"

Check Type = {NOT LIKE} "Manual"

Check Type = {NOT LIKE} "Void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
182957	04/25	04/30/2025	182957	19530 A.P. ELECTRIC	2379	Horsethief Canyon Park installation of new exterior ligh	021.4410.927.003	3,250.00	3,250.00
Total 182957:									3,250.00
182958	04/25	04/30/2025	182958	20376 ACEYTUNO, SERGIO	04/30/2025	REFUND,DEPOSIT COMM.BLDG RENT 4/6/25	110.213.005	500.00	500.00
Total 182958:									500.00
182959	04/25	04/30/2025	182959	19775 AETNA	E0342890	MAY25 CAPITATION	001.4150.435.000	125.10	125.10
Total 182959:									125.10
182960	04/25	04/30/2025	182960	10488 ALBERTSON'S-SAFEWAY	00661412	AARP TAX VOLUNTEERS BREAKFAST & GIFT CAR	001.4412.013.003	168.97	168.97
04/25	04/30/2025	182960	10488	ALBERTSON'S-SAFEWAY	00722768	APRIL'25 HAPPY HOUR o& BIRTHDAY SOCIAL	001.4412.013.003	58.35	58.35
04/25	04/30/2025	182960	10488	ALBERTSON'S-SAFEWAY	00801639	CITY COUNCIL REFRESHMENTS 4/8/25	001.4110.021.000	80.68	80.68
Total 182960:									308.00
182961	04/25	04/30/2025	182961	19123 AMPLE SECURITY CO.	014358	SECURITY GATE SYSTEM	001.4342.031.000	225.00	225.00
Total 182961:									225.00
182962	04/25	04/30/2025	182962	19985 BARNES, DORAN	04/30/2025	BARNES MTG 3/20/25	001.4308.021.001	50.00	50.00
Total 182962:									50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
182963	04/25 04/30/2025	182963	12058	BAVCO	323043	WILKINS LF	008.4414.020.016	767.08	767.08
Total 182963:									
182964	04/25 04/30/2025	182964	10628	BAY CITY ELECTRIC WORKS	W310474	Provide preventative maintenance to City Hall emerge	001.4411.015.000	372.91	372.91
Total 182964:									
182965	04/25 04/30/2025	182965	11354	BEARCOM	5872556	INSTALLATION MATERIALS	100.4314.039.001	2,367.37	2,367.37
Total 182965:									
182966	04/25 04/30/2025	182966	10671	BRATT, DAVID	04/30/2025	BRATT MTG 3/20/25	001.4308.021.001	50.00	50.00
Total 182966:									
182967	04/25 04/30/2025	182967	11930	BUSINESS CARD	04/30/2025	FINANCE CHARGE	001.395.010	31.02	31.02
Total 182967:									
182968	04/25 04/30/2025	182968	11850	CHARTER OAK MOBILE HOME	04/30/2025	MAY25 SUDDIHIPHAYAK #70	034.341.034	385.00	385.00
Total 182968:									
182969	04/25 04/30/2025	182969	20272	CHESS-U SEE	04/30/2025	INSTR.CHESS 3/4-4/8/25	001.4420.020.000	680.00	680.00
Total 182969:									
182970	04/25 04/30/2025	182970	19867	CINTAS CORPORATION NO.2	8407411760	AED & BATTERY CHECK	001.4410.023.000	1,379.70	1,379.70

City of San Dimas
Check Register - WARRANT CHECKS (NO MANUAL)
Check Issue Dates: 4/30/2025 - 4/30/2025

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 182970:									
182971	04/25	04/30/2025	182971	20377	CITY OF CLAREMONT	54528	JOINT AGENCY LEADERSHIP TRAINING	3,000.00	3,000.00
Total 182971:									
182972	04/25	04/30/2025	182972	17521	CITY OF POMONA	INO12233	Prof Svces Agmt to continue implementing City's portio	12,331.15	12,331.15
Total 182972:									
182973	04/25	04/30/2025	182973	20153	COMPLETE OFFICE LLC	4222201-0	OFFICE SUPPLIES	238.10	238.10
04/25	04/30/2025	182973	20153	COMPLETE OFFICE LLC	4225497-0	OFFICE SUPPLIES	392.33	392.33	392.33
Total 182973:									
182974	04/25	04/30/2025	182974	11695	COMPUTER VILLAGE	15078	BUSINESS CLOUD BACKUP FOR OFFICE 365	487.50	487.50
04/25	04/30/2025	182974	11695	COMPUTER VILLAGE	15080	BUSINESS CLOUD BACKUP FOR OFFICE 365	739.91	739.91	739.91
Total 182974:									
182975	04/25	04/30/2025	182975	19122	CONCENTRA	606255592	PRE-EMPLOYMENT PHYSICAL	473.00	473.00
04/25	04/30/2025	182975	19122	CONCENTRA	86377688	PRE-EMPLOYMENT PHYSICAL & TB SKIN TEST	1,394.00	1,394.00	1,394.00
Total 182975:									
182976	04/25	04/30/2025	182976	10384	CORELOGIC SOLUTIONS LLC	30764323	RQ2 NATIONWIDE COMMITMENT PACKAGE	206.00	206.00
Total 182976:									
182977	04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	4300-25-003	MARCH'25 SIGNALIZED INTERSECTIONS MAINT.	2,583.00	2,583.00
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	4300-25-003	MARCH'25 STREETLIGHT MAINT.	481.14	481.14	481.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 EU CHARGERS	071.4190.041.003	862.55	862.55
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 PAINT S.L. POLES	007.4341.020.004	3,677.57	3,677.57
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR'25 PARKS MAINT.	008.4414.033.000	132.70	132.70
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 ST LIGHT MAINT.	007.4341.020.003	224.41	224.41
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 RRFB	007.4345.020.009	11,157.62	11,157.62
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 T.S. MAINT	007.4345.020.002	10,163.92	10,163.92
04/25	04/30/2025	182977	18549	CROSSTOWN ELECTRICAL & D	8544-8583	MAR '25 ACCIDENT	007.4345.020.006	196.09	196.09
Total 182977:									29,479.00
182978									
04/25	04/30/2025	182978	11847	DAVIS, JOHN	04/30/2025	DAVIS MTG 3/20/25	001.4308.021.001	50.00	50.00
Total 182978:									50.00
182979									
04/25	04/30/2025	182979	10155	DEPARTMENT OF JUSTICE AC	808462	MARCH'25 FINGERPRINT APPS X25	001.4150.020.000	800.00	800.00
Total 182979:									800.00
182980									
04/25	04/30/2025	182980	11380	DEPARTMENT TRANSPORTATI	SL250636	OCT-DEC'24 MAINTENANCE	007.4345.020.002	7,229.37	7,229.37
04/25	04/30/2025	182980	11380	DEPARTMENT TRANSPORTATI	SL250636	OCT-DEC'24 ENERGY	007.4345.022.001	5,485.50	5,485.50
Total 182980:									12,714.87
182981									
04/25	04/30/2025	182981	19688	DISABILITY ACCESS CONSULT	24-085	ADA SURVEY	110.214.725	11,000.00	11,000.00
Total 182981:									11,000.00
182982									
04/25	04/30/2025	182982	19487	DIVERSIFIED THERMAL SERVIC	S48244	MARCH'25 QTR/ANNUAL MAINTENANCE	001.4411.015.000	1,457.84	1,457.84
Total 182982:									1,457.84
182983									
04/25	04/30/2025	182983	11085	DOG WASTE DEPOT	756615	DOG WASTE ROLL BAG/LINERS	008.4414.033.000	1,077.68	1,077.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 182983:									
1,077.68									
182984									
04/25	04/30/2025	182984	19919	EQUIPMENT DEPOT CALIF. INC	1750013444	PERIODIC MAINT.NO ADD'L REPAIRS	001.4410.015.000	165.45	165.45
Total 182984:									
165.45									
182985									
04/25	04/30/2025	182985	20373	ESCOBAR, MARIA	04/30/2025	REFUND,DEPOSIT COMM.BLDG RENTAL 3/29/25	110.213.005	500.00	500.00
04/25	04/30/2025	182985	20373	ESCOBAR, MARIA	04/30/2025	INFRACTION FEE	001.341.002	50.00-	50.00-
Total 182985:									
450.00									
182986									
04/25	04/30/2025	182986	20375	ESPARZA, ANDREA	04/30/2025	REFUND,DEPOSIT MPR RENTAL 3/29/25	110.213.005	500.00	500.00
04/25	04/30/2025	182986	20375	ESPARZA, ANDREA	04/30/2025	ADD'L HOUR FEE	001.341.002	150.00-	150.00-
Total 182986:									
350.00									
182987									
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25224380	IRRIGATION PARTS	008.4414.020.016	400.59	400.59
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25298605	SUPERIOR GLOBE VALVE	001.4415.020.009	124.97	124.97
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25303490	DIAPH ASSY	008.4414.020.016	99.16	99.16
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25312804	IRRIGATION PARTS	008.4414.020.016	316.47	316.47
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25334861	LANDSCAPER HAT	008.4414.020.016	49.23	49.23
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25364159	STEEL COUPLING, PVC PE PIPE	008.4414.020.016	314.83	314.83
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25364245	SUPERIOR GLOBE VALVE,PVC NIPPLE	008.4414.020.016	126.48	126.48
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25366855	IRRIGATION PARTS	001.4415.020.009	1,293.25	1,293.25
04/25	04/30/2025	182987	12340	EWING IRRIGATION PRODUCT	25374599	IRRIGATION PARTS	001.4415.020.009	98.39	98.39
Total 182987:									
2,823.37									
182988									
04/25	04/30/2025	182988	19888	FRANKLIN-VALDEZ, VALERIE E.	#04092025	PARKING HEARING 4/9/2025	001.4210.411.000	100.00	100.00
Total 182988:									
100.00									

City of San Dimas				Check Register - WARRANT CHECKS (NO MANUAL)				Page: 6 Apr 15, 2025 03:42PM			
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
182989											
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	001.4410.022.003	217.77	217.77		
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	001.4411.022.003	171.11	171.11		
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	001.4412.022.003	105.11	105.11		
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	001.4430.022.003	181.70	181.70		
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	003.4410.022.003	283.43	283.43		
04/25	04/30/2025	182989	11221	FRONTIER	04/30/2025	209-188-0368-022216-5	001.4342.020.003	58.79	58.79		
				Total 182989:						1,017.91	
182990											
04/25	04/30/2025	182990	20328	GARRATT-CALLAHAN COMPAN	1390784	City Hall HVAC closed loop treatment of hot and cold w	001.4411.015.000	657.00	657.00		
				Total 182990:						657.00	
182991											
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	163 717 4800 1	001.4430.022.002	7,365.24	7,365.24		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	119 617 4200 1	001.4410.022.002	99.10	99.10		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	134 517 3300 3	001.4411.022.002	256.34	256.34		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	128 217 3300 8	001.4412.022.002	339.25	339.25		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	184 917 4718 6	003.4410.022.002	880.74	880.74		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	132 417 3300 8	001.4411.022.002	2,632.81	2,632.81		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	111 417 2828 4	001.4410.022.002	43.43	43.43		
04/25	04/30/2025	182991	16323	GAS COMPANY, THE	04/30/2025	151 317 3300 6	001.4342.022.002	240.65	240.65		
				Total 182991:						11,857.56	
182992											
04/25	04/30/2025	182992	12480	GMS ELEVATOR SERVICES INC	124580	MONTE VISTA ELEVATOR SVC	003.4410.015.000	155.00	155.00		
04/25	04/30/2025	182992	12480	GMS ELEVATOR SERVICES INC	124687	MONTE VISTA ELEVATOR SVC	034.4802.015.000	105.00	105.00		
				Total 182992:						260.00	
182993											
04/25	04/30/2025	182993	19634	GOLDEN STAR JANITORIAL INC	5006	APR '25 GENERAL CLEANING	001.4341.020.000	2,166.32	2,166.32		
				Total 182993:						2,166.32	

Total 182991:

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Total 182992:

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182994									
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	462.50	462.50
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	512.92	512.92
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	88.30	88.30
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	145.87	145.87
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	552.12	552.12
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	462.50	462.50
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	179.49	179.49
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	185.08	185.08
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	910.56	910.56
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	624.93	624.93
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	072.41125.453.002	199.44	199.44
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	196.29	196.29
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	121.11	121.11
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	151.46	151.46
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	680.94	680.94
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	905.88	905.88
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	168.26	168.26
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	1,185.02	1,185.02
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	35.83	35.83
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	171.53	171.53
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	652.91	652.91
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	196.29	196.29
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	213.08	213.08
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	143.43	143.43
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	675.32	675.32
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	557.72	557.72
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	68.28	68.28
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	33.39	33.39
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	213.08	213.08
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44115.022.004	145.87	145.87
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	241.09	241.09
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	145.87	145.87
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	1,319.13	1,319.13
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	3,598.14	3,598.14
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	008.44114.022.004	1,845.66	1,845.66
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	263.47	263.47
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	289.79	289.79
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO		04/30/2025	001.44115.022.004	568.93	568.93

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04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	87978200001	001.4415.022.004	157.07	157.07
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	87721500004	008.4415.022.004	145.87	145.87
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	41853000002	008.4414.022.004	1,827.95	1,827.95
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	13863000009	001.4415.022.004	464.93	464.93
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	17263000006	001.4415.022.004	88.30	88.30
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	22173000005	001.4415.022.004	168.26	168.26
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	42040200000	001.4415.022.004	462.50	462.50
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	56263000004	001.4415.022.004	88.30	88.30
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	77085200002	001.4415.022.004	145.89	145.89
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	70101608910	008.4415.022.004	151.46	151.46
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	96263000000	001.4415.022.004	211.52	211.52
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	64140500006	001.4411.022.004	69.87	69.87
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	26341400005	003.4410.022.004	37.12	37.12
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	27374200007	003.4410.022.004	677.76	677.76
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	30993000006	001.4342.022.004	568.93	568.93
04/25	04/30/2025	182994	16324	GOLDEN STATE WATER CO	04/30/2025	20993000007	001.4342.022.004	48.62	48.62
Total 182994:									24,425.83
182995	04/25	04/30/2025	182995	12496	GREEN, MARGIE	04/30/2025	001.4308.021.001	50.00	50.00
Total 182995:									50.00
182996	04/25	04/30/2025	182996	19669	GUARANTEED JANITORIAL SV	7-106406	001.4410.023.000	4,510.95	4,510.95
04/25	04/30/2025	182996	19669	GUARANTEED JANITORIAL SV	7-106406	Monthly janitorial services for Facilities: Marchant, Ladera Serr	001.4411.023.000	4,769.08	4,769.08
04/25	04/30/2025	182996	19669	GUARANTEED JANITORIAL SV	7-106406	Monthly janitorial services for Civic Center: City Hall, C	001.4412.023.000	4,293.18	4,293.18
04/25	04/30/2025	182996	19669	GUARANTEED JANITORIAL SV	7-106406	Monthly janitorial services for Senior Center	001.4430.023.000	2,177.70	2,177.70
04/25	04/30/2025	182996	19669	GUARANTEED JANITORIAL SV	7-106406	Monthly janitorial services for Recreation Cent	003.4410.023.001	352.58	352.58
Total 182996:									16,103.49
182997	04/25	04/30/2025	182997	20037	HAAKER EQUIPMENT CO.	C1AMTA	001.4341.033.000	3,589.74	3,589.74
Total 182997:									3,589.74

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183001	04/25	04/30/2025	183001	19890 HOUSING ALTERNATIVES	04/30/2025	105 N. MONTE VISTA UNIT # D	034.4802.864.506	19,515.09	19,515.09
Total 183001:									19,515.09
183002	04/25	04/30/2025	183002	10669 IT'S A GAS INC	#ARP-16339	BALANCE DUE	001.4420.020.000	463.51	463.51
Total 183002:									463.51
183003	04/25	04/30/2025	183003	20254 JONES & MADHAVAN	2237	Preparation of a renovation analysis of the pool, spa a	113.4120.020.001	1,500.00	1,500.00
Total 183003:									1,500.00
183004	04/25	04/30/2025	183004	20213 KWINN, ANN	04/30/2025	INSTR. DANCE 3/6-4/10/25	001.4420.020.000	356.32	356.32
Total 183004:									356.32
183005	04/25	04/30/2025	183005	19705 L.A. CADA	CITY OF SA	OUTREACH NAVIGATOS FOR HOUSING	034.4120.020.013	18,540.00	18,540.00
Total 183005:									18,540.00
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.012	111,795.00	111,795.00
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.006	30,743.63	30,743.63
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.006	430,410.80	430,410.80
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.021	27,948.75	27,948.75
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.009	10,283.35	10,283.35
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CPMTRACT SERVICES	001.4210.020.016	25,636.44	25,636.44
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 CONTRACT SERVICES	001.4210.020.006	21,002.02	21,002.02
183006	04/25	04/30/2025	183006	14307 L.A. COUNTY SHERIFF'S DEPT	252364TZ	FEB25 12.5% LIABILITY INSURANCE	001.4210.020.014	79,022.94	79,022.94
Total 183006:									736,842.93
183007	04/25	04/30/2025	183007	19622 LIVAS, ANISSA	04/30/2025	CAPIO CONF 3/31-4/4/25	001.4120.021.000	136.44	136.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 183007:									
183008	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	79437	CITY HALL WATER HEATER	30.01	30.01
	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	81473	VARIOUS PLANTS	143.47	143.47
	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	82368	WOOD FORM,,TOOLS FLOAT,CONCRETE EDGE FO	56.34	56.34
	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	83501	PLANTS	156.04	156.04
	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	96663	SAW BLADES	70.32	70.32
	04/25	04/30/2025	183008	10479	LOWE'S HOME IMPROVEMENT	99111	GARDEN TOOLS	62.51	62.51
Total 183008:									
183009	04/25	04/30/2025	183009	18900	MARTINEZ, PATRICIA	04/30/2025	SHOOTN STARS CUSD TOM SASHES	66.15	66.15
Total 183009:									
183010	04/25	04/30/2025	183010	14580	MC LAY SERVICES INC	13703	QTR PREV.MAINT.	189.00	189.00
	04/25	04/30/2025	183010	14580	MC LAY SERVICES INC	13703	QTR PREV.MAINT.	135.00	135.00
	04/25	04/30/2025	183010	14580	MC LAY SERVICES INC	13703	QTR PREV.MAINT.	85.00	85.00
Total 183010:									
183011	04/25	04/30/2025	183011	20371	MEDINA, JANETTE	04/30/2025	REFUND,DEPOSIT COMM.BLDG RENT 3/30/25	500.00	500.00
Total 183011:									
183012	04/25	04/30/2025	183012	20080	MIGLIACCIO, RENATO	04/30/2025	INSTR. MARTIAL ARTS 3/3-4/13/25	681.36	681.36
Total 183012:									
183013	04/25	04/30/2025	183013	12278	MYFLEETCENTER.COM	37471	OIL CHANGE UNIT #41	225.40	225.40
	04/25	04/30/2025	183013	12278	MYFLEETCENTER.COM	37477	OIL CHANGE UNIT #21	138.20	138.20

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Total 183013:									
363.60									
183014									
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Sportsplex	008.4414.020.011	4,513.29	4,513.29
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Median/Parkways	008.4415.020.002	1,674.77	1,674.77
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Park landscaped Areas	008.4415.020.005	1,489.83	1,489.83
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Annual Landscape Maintenance Contract Trails	001.4414.020.004	3,883.88	3,883.88
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Medians and San Dimas Golf Course Area	001.4415.020.002	9,227.48	9,227.48
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Parks	008.4414.020.001	15,180.90	15,180.90
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Planter Areas	008.4415.020.015	5,157.91	5,157.91
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Trash Pick-Up	008.4415.020.019	1,520.65	1,520.65
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Walker House	003.4410.023.000	1,874.12	1,874.12
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Park & Ride	072.4125.453.002	489.07	489.07
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	Bus Stops	072.4125.455.000	143.84	143.84
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	BOULEVARD Assessment District	075.4440.020.000	390.42	390.42
04/25	04/30/2025	183014	17896	NIEVES LANDSCAPE INC.	79906	NORTHWOODS Assessment District	075.4443.020.000	1,736.42	1,736.42
Total 183014:									
47,282.58									
183015									
04/25	04/30/2025	183015	20374	NUNO, DIEGO	04/30/2025	REFUND DEPOSIT COMM BLDG RENT 3/22/25	110.213.005	500.00	500.00
04/25	04/30/2025	183015	20374	NUNO, DIEGO	04/30/2025	INFRACTION FEE	001.341.002	50.00	50.00
Total 183015:									
450.00									
183016									
04/25	04/30/2025	183016	14885	ORIENTAL TRADING CO.	7366776690	GARLAND, PINETREE CUTOUT SET, EASTER	001.4420.034.010	104.98	104.98
Total 183016:									
104.98									
183017									
04/25	04/30/2025	183017	11815	PAVECO CONSTRUCTION INC	16277	PAVEMENT REPAIRS 2/24-2/27/25	002.4841.559.005	16,072.92	16,072.92
04/25	04/30/2025	183017	11815	PAVECO CONSTRUCTION INC	16277	PAVEMENT REPAIRS 2/24-2/27/25	001.4341.033.000	53,719.99	53,719.99
Total 183017:									
69,792.91									
183018									
04/25	04/30/2025	183018	12381	PHOENIX GROUP INFORMATIO	0220251188	FEB'25 ADMIN CITATIONS	001.4308.020.000	173.02	173.02

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Total 183018:									
183019	04/25	04/30/2025	183019	10164	PRECISION CONCRETE CUTTI	COSD04042	SIDEWALK REPAIRS	32,888.93	32,888.93
Total 183019:									
183020	04/25	04/30/2025	183020	12288	PRINT CONNECTION	23430	CITY WEAR W/EMBROIDERY	131.62	131.62
04/25	04/30/2025	183020	12288	PRINT CONNECTION	23454	Purchase of BMA and Maintenance worker hats, shirts,	001,4410.029.000	2,027.64	2,027.64
04/25	04/30/2025	183020	12288	PRINT CONNECTION	23454	ADJUSTMENT FEE	001,4410.029.000	4.63	4.63
Total 183020:									
183021	04/25	04/30/2025	183021	20039	PUMPMAN LLC	130001562	Sycamore Ranch House sewer pump and controls repl	30,824.00	30,824.00
Total 183021:									
183022	04/25	04/30/2025	183022	19876	PYROCOMM SYSTEMS INC.	10040927	APRIL-JUNE 2025 QTR CLOUD SERVICES	588.00	588.00
04/25	04/30/2025	183022	19876	PYROCOMM SYSTEMS INC.	10041338	APRIL-JUNE 2025 QTR MONITORING	001,4410.015.000	195.00	195.00
Total 183022:									
183023	04/25	04/30/2025	183023	15882	RADIANT WATER INC	04/30/2025	APRIL'25 SOFT WATER	39.00	39.00
Total 183023:									
183024	04/25	04/30/2025	183024	12433	RIGHT OF WAY INC.	73420	TRAFFIC CONTROL SIGNS	4,245.35	4,245.35
04/25	04/30/2025	183024	12433	RIGHT OF WAY INC.	73421	NO PARKING SIGNS	001,4345.041.000	493.88	493.88
04/25	04/30/2025	183024	12433	RIGHT OF WAY INC.	73422	TRAFFIC SIGNS	001,4345.041.000	1,745.60	1,745.60
Total 183024:									
									6,484.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
183025									
04/25	04/30/2025	183025	12504	RJM DESIGN GROUP INC	36997	FEB'25 1050 OVERLAND COURT	110.211.800	557.00	557.00
04/25	04/30/2025	183025	12504	RJM DESIGN GROUP INC	36998	FEB'25 300 N. WALNUT	110.211.807	1,277.00	1,277.00
Total 183025:									1,834.00
183026									
04/25	04/30/2025	183026	15792	RKA CONSULTING GROUP	35762	FEB'25 ON-CALL BUILDING PLAN CK SVCS	001.4311.020.001	475.00	475.00
Total 183026:									475.00
183027									
04/25	04/30/2025	183027	19016	SAN DIMAS AQUATICS	04/30/2025	SAN DIMAS AQUATICS APRIL 2025	001.4430.020.000	14,514.50	14,514.50
Total 183027:									14,514.50
183028									
04/25	04/30/2025	183028	15975	SAN DIMAS CHAMBER OF COM	04/30/2025	APRIL '25 PROMOTIONAL SERVICES	001.4190.010.003	1,400.00	1,400.00
Total 183028:									1,400.00
183029									
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3250217448	PIPE INSTALLER	001.4342.033.000	4.52	4.52
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3250217484	PIPE INSLTN	001.4342.033.000	4.52	4.52
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3252217428	SPRAY PAINT	008.4414.033.000	29.51	29.51
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3252217437	PAINT TRAY, PAINT CHOICE	008.4414.033.000	11.41	11.41
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3252217493	CM RATCHET 72TEETH	008.4414.033.000	33.50	33.50
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3252217514	FLATBAR STEEL	008.4414.033.000	16.73	16.73
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3252217515	NIPPLE GALV. RED COUPLING GALV.	008.4414.033.000	9.83	9.83
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3254217321	MISC.HARDWARE & FASTENERS	008.4414.033.000	28.14	28.14
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3254217472	DOUBLE BOLT SNAP	008.4414.033.000	123.09	123.09
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217305	SIMPLE GREEN CLEANER	003.4410.031.000	19.69	19.69
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217358	UTILITY KNIFE LOCK,HOSE WASHER,SHUT OFF	001.4430.023.000	24.28	24.28
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217398	UNION BRASS, SUPPLY LINE, CCEMENT,ELBOW,T	001.4430.023.000	72.86	72.86
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217398	SPRAY, PVC WASTE ELL WINUT	001.4430.023.000	16.73	16.73
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217420	FUSE CART DUL ELE TD	001.4410.023.000	9.84	9.84
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217463	BALL VALVE, THREAD SEAL TAPE	001.4430.023.000	7.47	7.47
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217473	GFCI, WALL PLATE	001.4430.023.000	57.12	57.12
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217478	GLUE CONTRACT	001.4430.023.000	9.84	9.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/30/2025	183029	16016	SAN DIMAS HARDWARE INC	3352217492	LED AE19, SPACKEL DRYDEX	001.4411.023.000	21.66	21.66
Total 183029:									500.74
183030									
04/25	04/30/2025	183030	17435	SAN GABRIEL VALLEY YWCA	04/30/2025	MARCH'25 INTERVALE SENIOR SVCS	001.4412.013.003	1,667.00	1,667.00
Total 183030:									1,667.00
183031									
04/25	04/30/2025	183031	19442	SCA OF CA LLC	CA1001039	MARCH 2025 STREET SWEEPING	001.4341.020.008	19,246.65	19,246.65
Total 183031:									19,246.65
183032									
04/25	04/30/2025	183032	19118	SCHOCK, SUSAN	04/30/2025	INSTR. DANCE 3/4-4/8/25	001.4420.200.000	326.40	326.40
Total 183032:									326.40
183033									
04/25	04/30/2025	183033	12402	SCP DISTRIBUTORS LLC	31885368	HAYWARD SKIMMER BASKET	001.4430.033.001	5.56	5.56
Total 183033:									5.56
183034									
04/25	04/30/2025	183034	20369	SERVICE CHAMPIONS LLC	04/30/2025	REFUND,CONTRACTOR W/DREW BD2432166	001.321.003	65.09	65.09
Total 183034:									65.09
183035									
04/25	04/30/2025	183035	18476	SHIRLEY, JAMES P.	04/30/2025	SHIRLEY MTG 3/20/25	001.4308.021.000	50.00	50.00
Total 183035:									50.00
183036									
04/25	04/30/2025	183036	16292	SMART & FINAL	379077	APRIL'25 CORNER CUP SUPPLIES	001.4412.013.003	101.77	101.77
04/25	04/30/2025	183036	16292	SMART & FINAL	530511	APRIL'25 HAPPY HOUR & BIRTHDAY SOCIAL	001.4412.013.003	325.94	325.94
04/25	04/30/2025	183036	16292	SMART & FINAL	983655	APRIL'25 MOVIE MATINEE SUPPLIES	001.4412.013.003	10.99	10.99

Check Issue Dates: 4/30/2025 - 4/30/2025

Apr 15, 2025 03:42PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 183036:									
438.70									
183037									
04/25	04/30/2025	183037	16310	SOUTHEAST CONSTR PRODUC	2502-173020	SCOOP: TOP SOIL W / 30% MULCH	001.4415.020.009	85.00	85.00
04/25	04/30/2025	183037	16310	SOUTHEAST CONSTR PRODUC	2502-175316	SCOOP ANGEL MIX	001.4415.020.009	329.25	329.25
Total 183037:									
414.25									
183038									
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700523003432	001.4415.022.001	8.79	8.79
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700607963308	072.4125.453.002	1,699.63	1,699.63
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435409503	001.4415.022.001	137.02	137.02
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4430.022.001	5,278.11	5,278.11
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4411.022.001	6,926.87	6,926.87
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	008.4414.022.001	1,025.39	1,025.39
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4412.022.001	2,735.04	2,735.04
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4410.022.001	1,381.74	1,381.74
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4411.022.001	431.47	431.47
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	008.4414.022.001	66.33	66.33
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787	001.4430.022.001	78.90	78.90
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435456787 LATE FEE	001.4430.022.001	112.89	112.89
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700112243390	001.4415.022.001	79.95	79.95
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700435476793	008.4414.022.001	793.77	793.77
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700518341368	001.4415.022.001	9.22	9.22
04/25	04/30/2025	183038	16314	SOUTHERN CALIF EDISON CO	04/30/2025	700477183460	003.4410.022.001	389.13	389.13
Total 183038:									
21,154.25									
183039									
04/25	04/30/2025	183039	19439	SOUTHERN CALIFORNIA NEWS	0000615117	LEGAL NOTICES	001.4120.010.000	5,423.51	5,423.51
Total 183039:									
5,423.51									
183040									
04/25	04/30/2025	183040	11135	STOTZ EQUIPMENT	P98327	MOUNTING BRACKET	001.4342.011.000	473.28	473.28
Total 183040:									
473.28									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
183041	04/25	04/30/2025	183041	17467	STREET SAVER/MTG	4926-AR138	ANNUAL SUBSCRIPTION	073.4841.041.001	2,000.00
Total 183041:									2,000.00
183042	04/25	04/30/2025	183042	10243	SUPERIOR PAVEMENT MARKIN	#20319	GHENT@OAKWAY,SAN DIMAS & VIA VERDE STRIP	001.4345.033.001	334.20
04/25	04/30/2025	183042	10243	SUPERIOR PAVEMENT MARKIN	20350	VALLEY CENTER PAVEMENT PAINT	001.4345.020.000	3,649.20	3,649.20
04/25	04/30/2025	183042	10243	SUPERIOR PAVEMENT MARKIN	20351	SAN DIMAS CYN CROSSWALK PAINTING	071.4410.929.003	29,935.65	29,935.65
Total 183042:									33,919.05
183043	04/25	04/30/2025	183043	10210	SURFACE CONSTRUCTORS IN	4954	INSTALL & RPR GUARDRAIL @ PUDDINGSTONE	012.4841.616.003	12,863.00
Total 183043:									12,863.00
183044	04/25	04/30/2025	183044	19938	TESLA ENERGY OPERATIONS I	04/30/2025	REFUND,CONTRACTOR W/DREW BD2431371	001.321.001	301.83
Total 183044:									301.83
183045	04/25	04/30/2025	183045	17465	TPX COMMUNICATIONS	184779071-0	MONTHLY CHARGES 3/16-4/15/25	001.4190.020.034	2,423.49
Total 183045:									2,423.49
183046	04/25	04/30/2025	183046	17056	UNDERGROUND SERVICE ALE	24-253055	CA,STATE FEE REGULATORY COSTS	001.4310.016.000	345.01
04/25	04/30/2025	183046	17056	UNDERGROUND SERVICE ALE	320250056	CTSDMPKS - NEW TICKET CHARGES,DATABASE	001.4310.016.000	280.10	280.10
Total 183046:									625.11
183047	04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200245952	UNIFORMS	001.4311.029.000	20.97
04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200248571	UNIFORMS	001.4410.029.000	75.06	75.06
04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200248572	UNIFORMS	001.4311.029.000	20.97	20.97
04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200248575	UNIFORMS	001.4341.029.000	121.02	121.02
04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200248578	UNIFORMS	001.4414.029.000	122.30	122.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/30/2025	183047	17613	UNIFIRST CORPORATION	2200251326	UNIFORMS	001.4341.029.000	121.02	121.02
Total 183047:									
183048	04/25	04/30/2025	11576	VARIABLE SPEED SOLUTIONS I	0000025787	PUMP PROJECT, LABOR	008.4414.033.000	1,463.00	1,463.00
Total 183048:									
183049	04/25	04/30/2025	20372	VILLANUEVA, LIANA	04/30/2025	REFUND,DEPOSIT SR,CNT RENTAL 3/22/25	110.213.005	500.00	500.00
Total 183049:									
183050	04/25	04/30/2025	16322	WASTE MANAGEMENT CORP	2088127-251	CLEAN-UP WINDS EVENT @ 344 W.BONITA AVE.	001.4212.020.001	7,297.88	7,297.88
Total 183050:									
183051	04/25	04/30/2025	10242	WATERLINE TECHNOLOGIES IN	5732879	HYPOCHLORITE SOLUTIONS	001.4430.033.001	642.34	642.34
04/25	04/30/2025	183051	10242	WATERLINE TECHNOLOGIES IN	5733980	HYPOCHLORITE SOLUTIONS	001.4430.033.001	714.69	714.69
Total 183051:									
183052	04/25	04/30/2025	18561	WAXIE'S ENTERPRISES INC	83136332	KLEENLINE	001.4410.031.000	627.26	627.26
04/25	04/30/2025	183052	18561	WAXIE'S ENTERPRISES INC	83136332	KLEENLINE	001.4411.031.000	627.26	627.26
04/25	04/30/2025	183052	18561	WAXIE'S ENTERPRISES INC	83136332	KLEENLINE	001.4412.031.000	627.26	627.26
04/25	04/30/2025	183052	18561	WAXIE'S ENTERPRISES INC	83136332	KLEENLINE	001.4430.031.000	627.27	627.27
04/25	04/30/2025	183052	18561	WAXIE'S ENTERPRISES INC	83136332	KLEENLINE	003.4410.031.000	278.78	278.78
04/25	04/30/2025	183052	18561	WAXIE'S ENTERPRISES INC	83136333	KLEENEX LINER	001.4411.031.000	1,158.42	1,158.42
Total 183052:									
183053	04/25	04/30/2025	12070	WEST COAST ARBORISTS INC	226998	24-25 PALM PRUNING	008.4415.020.009	3,454.65	3,454.65
04/25	04/30/2025	183053	12070	WEST COAST ARBORISTS INC	226999	23-24 TREE PLANTING	008.4415.020.013	3,916.80	3,916.80
04/25	04/30/2025	183053	12070	WEST COAST ARBORISTS INC	227003	24-25 TREE MAINTENANCE	008.4415.020.008	48,819.70	48,819.70

City of San Dimas
Check Register - WARRANT CHECKS (NO MANUAL)
Check Issue Dates: 4/30/2025 - 4/30/2025

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 183053:									
183054	04/25	04/30/2025	183054	10708 WEST COVINA NURSERY	157660	VARIOUS BOTANICAL PLANTS	008.4414.020.015	558.30	558.30
Total 183054:									
183055	04/25	04/30/2025	183055	20370 HANNA, RAMI	04/30/2025	REFUND, LOW ENROLLMENT	001.367.001	159.00	159.00
Total 183055:									
183056	04/25	04/30/2025	183056	17931 HOLBROOK, LAURA	04/30/2025	INSTR.DANCE 3/3-4/1/25	001.4420.020.000	403.92	403.92
Total 183056:									
183057	04/25	04/30/2025	183057	13194 HOMETOWN RENTALS	276668-1	PROPANE FUEL	001.4342.011.001	21.62	21.62
04/25	04/30/2025	183057	13194	HOMETOWN RENTALS	276888-1	PROPANE FUEL	001.4342.011.001	40.30	40.30
Total 183057:									
Grand Totals:									61.92
									1,313,770.66



CITY COUNCIL AND PLANNING COMMISSION MEETING

ACTION MINUTES

**APRIL 8, 2025, 6:00 PM
STUDY SESSION**

Council Members Present: Mayor Emmett Badar, Mayor Pro Tem Eric Nakano, Councilmember Rachel Bratakos, Councilmember Ryan A. Vienna, Councilmember Eric Weber

Planning Commissioners Present: Chair David Bratt, Vice-Chair John Davis, Commissioner Doran Barnes, Commissioner Margie Green, Commissioner James Shirley

Staff: City Manager Brad McKinney, Assistant City Manager Travis Sais, Director of Public Works Shari Garwick, Director of Administrative Services Michael O'Brien, Director of Parks and Recreation Scott Wasserman, City Attorney Jeff Malawy, City Clerk Debra Black, Planning Manager Marco Espinoza

Call to Order: 6:03 P.M.

STUDY SESSION ITEMS	COMMENTS/RECOMMENDATIONS
1. Discussion and Consideration of a Municipal Code Text Amendment to amend the City of San Dimas Municipal Code as necessary to eliminate the Development Plan Review Board.	<p>The key line-by-line changes to the municipal code involve:</p> <ol style="list-style-type: none">1. Single Family Home Reviews: Moved from Development Plan Review Board (DPRB) to Director level (with option to escalate to Planning Commission if needed)2. Second Story Additions: Kept at Director level3. Non-Residential Structures on Historic Inventory: Moved to Director level4. Sign Programs: Moved from DPRB to staff level5. Permit License Hearing Board: Assigned to Assistant City Manager/Director level6. Residential and Non-Residential Historic Buildings: Moved to Planning Commission review

	<p>The changes aim to streamline the review process, reduce bureaucratic steps, and provide more efficient processing of various municipal development applications. The goal is to eliminate the Development Plan Review Board and redistribute its responsibilities among staff, directors, and the Planning Commission.</p> <p>The action items are:</p> <ol style="list-style-type: none">1. Prepare the municipal code text amendment to eliminate the DPRB and transfer its authority as discussed.2. Bring the proposed changes to the City Council for approval.3. Review the city's historic inventory list and determine if any updates or an official historic ordinance is needed.4. Streamline the Permit Hearing Licensing Board process by assigning applications to the Director or incorporating them into other permit types.
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Adjourned: 6:56 P.M.

I, Debra Black, City Clerk attest that these draft minutes are accurate and reflective of the actions taken by the City Council.

Debra Black, City Clerk



CITY COUNCIL MEETING

ACTION MINUTES

**APRIL 8, 2025, 7:00 PM
REGULAR MEETING**

Council Members Present: Mayor Emmett Badar, Mayor Pro Tem Eric Nakano, Councilmember Rachel Bratakos, Councilmember Ryan A. Vienna, Councilmember Eric Weber

Staff: City Manager Brad McKinney, Assistant City Manager Travis Sais, Director of Public Works Shari Garwick, Director of Administrative Services Michael O'Brien, Director of Parks and Recreation Scott Wasserman, City Attorney Jeff Malawy, City Clerk Debra Black, Planning Manager Marco Espinoza, Housing Manager Lily Flores

Call to Order: 7:05 P.M.

CONSENT ITEMS	COMMENTS/RECOMMENDATIONS
<ol style="list-style-type: none"> 1. Recognize Earthquake Preparedness Month 2. Recognize Autism Awareness Month 3. Adopt Resolution 2025-17, A Resolution of the City Council of the City of San Dimas, Approving Certain Demands for the Pre-Paid Warrant Register of March 31, 2025 in the amount of \$187,260.33 and Warrant Register of April 15, 2025 in the amount of \$672,161.91 4. Approve Minutes of the March 25, 2025, City Council Meeting 5. Adopt a Resolution Approving the Engineer's Report on the Boulevard Assessment District, Declaring Intention to Levy and Collect an Increased Assessment, and Fixing a Time and Place for a Public Hearing for Boulevard Open Space Maintenance District No. 1, Tract 32818, Boulevard 6. Adopt a Resolution Approving the Engineer's Report on the Northwoods Assessment District, Declaring Intention to Levy and Collect an Assessment, and Fixing a Time and Place for a Public Hearing for Open Space Maintenance District No. 1, Annexation No. 3, Tract 32841, Northwoods 	<p>MOTION: Motion/seconded by Mayor Pro Tem Nakano/Councilmember Weber to approve consent items 1,2,3,4,6,7,8,10. Motion carried 5-0 and 4-1 on item 8 with Councilmember Vienna's abstention.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p> <p>Yes: Badar, Bratakos, Nakano, Weber No: None Absent: None Abstain: Vienna</p> <p>Mayor Pro Tem Nakano requested additional discussion on items 5 and 9.</p> <p>MOTION: Motion/seconded by Mayor Pro Tem Nakano/Councilmember Bratakos to approve consent calendar items 5 and 9. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None</p>

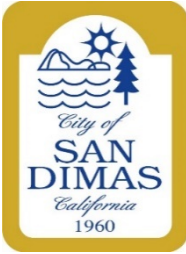
<p>7. Approve and Authorize the City Manager to Execute an Agreement with the County of Los Angeles for Public Health Services</p> <p>8. Approve a Letter to the Los Angeles County Board of Supervisors Requesting Action to Reduce the Number of Vacancies within the Los Angeles County Sheriff's Department and Support Adequate Detention Capacity County-wide</p> <p>9. Appropriate \$1,558,000 to Various Fund 100 Vehicle Account Numbers for Vehicle Purchase and Outfit of Fifteen Fleet Vehicles. Authorize Purchase of Vehicles Through the Statewide Contract Fleet Vehicle Pricing and in Accordance with City Purchasing Rules with Downtown Ford, Tom's Truck Center, Bearcom, and California Truck Equipment Co. (CTEC) for a Total Amount of \$1,270,464.45 with a Contingency of \$287,535.55</p> <p>10. Adopt Ordinance 1317, Adding a New Chapter 8.15 to the San Dimas Municipal Code to Establish Standards for the Management and Retrieval of Shopping Carts in the City</p>	<p>Absent: None Abstain: None</p>
PUBLIC HEARING ITEMS	COMMENTS/RECOMMENDATIONS
<p>1. Introduce Ordinance 1322, a Municipal Code Text Amendment of the San Dimas Municipal Code, Title 18, to Eliminate the Initiation Process for Zone Change and Municipal Code Text Amendments</p>	<p>No public comments were received on this item.</p> <p>MOTION: Motion/seconded by Councilmember Weber/Councilmember Vienna to introduce Ordinance 1322. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p>
CITY REPORTS	COMMENTS/RECOMMENDATIONS
a. City Manager	None.
b. City Attorney	None.
c. Members of the City Council Reports on Meetings Attended AB 1234 (G.C. §53232.3(d))	None.
CITY COUNCIL REQUESTS FOR FUTURE ITEMS	COMMENTS/RECOMMENDATIONS

	Request by Mayor Pro Tem Nakano supported by Councilmember Bratakos to recognize members of the Los Angeles County Fire and Sheriff's Department for their work during the Palisades and Eaton fires.
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Adjourned: 8:03 P.M.

I, Debra Black, City Clerk attest that these draft minutes are accurate and reflective of the actions taken by the City Council.

Debra Black, City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the Meeting of April 22, 2025

From: Brad McKinney, City Manager

Prepared by: Michael O'Brien, Director of Administrative Services

Subject: Receive and File the March 2025 Investment Report

SUMMARY

Monthly Reporting for the City of San Dimas investment of idle funds and cash condition.

RECOMMENDATION

Staff recommends that the City Council:

- Receive and file Investment and Cash Condition report for the month of March 2025

GOVERNMENT CODE §84308 APPLIES:

<https://leginfo.legislature.ca.gov>

No

FISCAL IMPACT

There is no fiscal impact for the recommended action.

DISCUSSION/ANALYSIS

It is the policy of the City of San Dimas to invest public funds in a manner that will provide an optimal combination of security and investment return while meeting the daily cash flow demands of the City and conforming to all State and local statutes governing the investment of public funds.

The priority objectives of the City's investment activities are as follows: safety, liquidity and returns.

The City's investment portfolio as of March 28, 2025 maintained liquid cash in the amount of \$17,059,536.85 held between BMO Harris, the City and LAIF and the CALTRUST Liquidity Fund. This amounts to just over 22% of the portfolio to provide the cash flow necessary for City payroll and operating expenditures, as well as large capital project expenses and unforeseen

emergencies that may come up throughout the year. The following chart displays the total investments and weighted average yield per investment category:

COLLATERALIZED, POOLED AND PUBLIC AGENCY INVESTMENTS	WEIGHTED AVG. YIELD	TOTAL INVESTMENT
BMO HARRIS - GENERAL ACCOUNT	0.75%	\$325,574.79
BMO HARRIS - MONEY MARKET ACCOUNT	3.91%	\$826,225.08
SAN DIMAS PETTY CASH - IMPREST FUNDS	0.00%	\$2,640.00
CALTRUST INVESTMENT LIQUIDITY FUNDS	4.41%	\$5,809,929.72
LOCAL AGENCY INVESTMENT FUND (LAIF) CA STATE TREASURER	4.33%	\$10,095,167.26
CALTRUST INVESTMENT PROGRAM-MEDIUM TERM-SHARES	4.16%	\$14,307,836.24
TOTAL OF ALL COLLATERALIZED, POOLED AND PUBLIC AGENCY ACCOUNTS	4.11%	\$31,367,373.09
INVESTMENTS PURCHASED THROUGH BROKERS	WEIGHTED AVG. YIELD	TOTAL INVESTMENT
GREAT PACIFIC SECURITIES CORPORATE & MUNICIPAL BONDS	4.71%	\$5,982,537.95
GREAT PACIFIC SECURITIES GOVERNMENT SPONSORED ENTERPRISE (GSE)	4.70%	\$744,175.00
TVI CORPORATE BONDS	1.95%	\$3,314,492.50
TVI NEGOTIABLE CERTIFICATES OF DEPOSIT	3.19%	\$1,727,000.00
TVI GOVERNMENT SPONSORED ENTERPRISES (GSE) AGENCY BONDS	4.45%	\$775,703.43
TVI COMMERCIAL & MUNICIPAL BONDS	4.32%	\$277,068.00
STIFEL GOVERNMENT SPONSORED ENTERPRISES (GSE) AGENCY BONDS	3.78%	\$14,121,106.54
STIFEL COMMERCIAL & MUNICIPAL BONDS	3.80%	\$1,237,350.00
STIFEL NEGOTIABLE CD'S OF DEPOSIT	3.59%	\$17,879,876.00
TOTAL BROKER ACCOUNTS	3.96%	\$46,059,309.42
TOTAL OF ALL INVESTMENTS	4.01%	\$77,426,682.51

The City's Banking Services Provider, BMO Harris, provides a fully collateralized checking account whose funds are used to make cash payments for City payroll and operational expenses. The City performs daily bank reconciliations to assure adequate cash is held in the checking account for upcoming expenditures. Cash held in the account earns income credits that accumulate at a rate of .75% which offsets banking service charges that are charged each quarter to the City. As of June 10, 2024, the City opened a collateralized money market account with BMO Harris.

Petty Cash is held at City facilities for cashiering purposes and to reimburse small dollar expenditures between \$0.01 and \$50.00.

The Local Agency Investment Fund (LAIF) is considered a Local Agency Investment Pool and acts much like a money market account. Funds can be deposited and withdrawn without penalty. The pool invests funds in short-term securities and can produce returns at rates like money markets but is considered more secure.

CALTRUST is a public agency that provides investment funds that are liquid, short term, and medium term. The assets held by CALTRUST are managed by State Street Global Advisors. Since the City first invested with CALTRUST in August of 2010, buying into the Medium-Term Fund. The City has made various contributions throughout the years, as well as reinvested any accumulated interest earnings throughout the life of the fund.

In total the weighted average cost of investing in CALTRUST is \$9.98. Until interest rates decline to the point that share price would increase to \$9.98 or above, the City would be recognizing a loss on sale. However, the City could pull out funds at any time if liquidity needs arose.

Beginning in the month of December 2023, the City opened a liquid fund with CALTRUST which is not subject to market rate adjustments due to the type of investments utilized. The fund yielded 4.41% for the month of March, out yielding LAIF by .08%. The City intends to take advantage of the high yielding short term investments until yields are no longer inverted.

The City Treasurer also utilizes Brokers to purchase investment securities such as Government Sponsored Enterprises (Agency Bonds), Corporate Bonds, U.S. Treasuries and Negotiable CD's.

The investment policy and California Government Code Section 53600.3 allows the City to invest 30% of its portfolio in Certificates of Deposit and 20% of its portfolio in Corporate Bonds through Brokers. U.S. Treasuries and Government Sponsored Enterprises (Agency Bonds) have no investment limits.

The following is a breakdown of the total invested in each type of investment along with its percentage of the portfolio:

INVESTMENTS BY TYPE		
Type	Amount	% of Portfolio
CHECKING & MONEY MARKET ACCOUNTS/CASH ON HAND	\$1,154,439.87	1%
LOCAL AGENCY INVESTMENT FUND (LAIF)	\$10,095,167.26	13%
CALTRUST	\$20,117,765.96	26%
GSE AGENCY BONDS	\$19,123,433.12	25%
COMMERCIAL & MUNICIPAL BONDS	\$7,329,000.30	9%
NEGOTIABLE CERTIFICATES OF DEPOSIT	\$19,606,876.00	25%
TOTAL OF ALL INVESTMENTS	\$77,426,682.51	100%

Additionally, per the Investment Policy, the City has an established maturity matrix with the investment ranges as follows:

Maturity Range	Guideline Portfolio Percentage
1 Day to 1 Year	30% - 100%
1 Year to 3 Years	5% - 60%
3 Years to 5 Years	0% - 40%

The City's current investment maturity range is as follows:

INVESTMENTS BY MATURITY		
Maturity Range	Amount	% of Portfolio
1 Day to 1 Yr.	\$ 39,607,874.09	51%
1 Yr. to 3 Yrs.	\$ 16,896,135.06	22%
3 Yrs. to 5 Yrs.	\$ 20,922,673.36	27%
Total	\$ 77,426,682.51	100%
Weighted Average Yield		4.01%
Weighted Average Maturity in Years		1.60

The weighted average maturity for all City investments is 1.60 years, short term investments with

maturity within six months continues to draw higher yields; however, longer-term yields have been increasing, making investing in longer term assets more appealing.

Specific details pertaining to the City's investment names, CUSIP #'s, coupon and purchase yields, maturity dates, par and book values are included in the attached Investment and Cash Condition Report.

ALTERNATIVES

The Council could elect to reject the report and request amendments or additional information.

ENVIRONMENTAL REVIEW

Pursuant to CEQA guidelines Section 15061 (b)(3), CEQA does not apply to this item because there is no potential for causing a significant effect on the environment. Therefore, no additional environmental review is needed at this time.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael O'Brien", with a stylized, cursive script.

Michael O'Brien
Director of Administrative Services

Attachments:

1. Cash Condition
2. Investment Purchase Authorization Form

CITY OF SAN DIMAS
MONTHLY CASH BALANCE INVESTMENT REPORT
MARCH 2025

ATTACHMENT 1

SUMMARY OF BANK BALANCES				YIELD		ENDING BALANCE
BMO HARRIS - GENERAL ACCOUNT				0.75%		\$325,574.79
BMO HARRIS - MONEY MARKET ACCOUNT				3.91%		\$826,225.08
SAN DIMAS PETTY CASH - IMPREST FUNDS						\$2,640.00
LOCAL AGENCY INVESTMENT FUND (LAIF) CA STATE TREASURER				4.333%		\$10,095,167.26
CALTRUST LIQUIDITY FUND				4.41%		\$5,809,929.72
CALTRUST INVESTMENT PROGRAM-MEDIUM TERM				4.16%		\$14,307,836.24
INVESTMENTS	CUSIP #	COUPON YIELD	PURCHASE YIELD	MATURITY	PAR VALUE	BOOK VALUE
INVESTMENTS HELD WITH GREAT PACIFIC SECURITIES:						
CHEVRON - 3 YEAR BOND	166756ALO	1.02%	4.75%	8/12/2027	\$250,000.00	\$222,444.51
UNITED HEALTH GROUP - 4 YEAR BOND	91324PDK5	3.85%	4.73%	6/15/2028	\$250,000.00	\$241,935.46
ADVOCATE HEALTH & HOSPS CORP	007589AA2	3.83%	4.64%	8/15/2028	\$305,000.00	\$296,779.55
NY LIFE GLOBAL - 5 YEAR BOND	64952WFF5	4.70%	4.76%	1/29/2029	\$500,000.00	\$500,000.00
METLIFE GLOBAL - 5 YEAR BOND	59217GFR5	4.85%	4.90%	1/8/2029	\$250,000.00	\$249,451.14
MASS MUTUAL GLOBAL - 5 YEAR BOND	57629W4T4	5.15%	5.15%	5/30/2029	\$250,000.00	\$249,998.23
NORTHWESTERN MUT GLOBAL - 5 YEAR BOND	66815L2Q1	4.71%	5.16%	1/10/2029	\$250,000.00	\$245,327.02
ATHENE GLOBAL FDG - 5 YEAR BOND	04685A3G4	2.71%	4.43%	1/7/2029	\$350,000.00	\$326,841.60
TOYOTA MTR CORP	59217GFR5	3.65%	4.20%	1/9/2029	\$300,000.00	\$293,442.80
RGA GLOBAL - 5 YEAR BOND	76209PAB9	2.70%	4.50%	1/18/2029	\$300,000.00	\$278,689.63
MERCEDES BENZ - 4.85 YEAR BOND	233851DW1	3.10%	4.64%	8/15/2029	\$350,000.00	\$327,541.16
MUTUAL OF OMAHA - 5 YEAR BOND	62829D2E9	4.75%	4.75%	10/15/2029	\$250,000.00	\$249,997.05
PACIFIC SECURITIES CORPORATE BONDS INVESTMENTS SUBTOTAL:						\$3,482,448.15
CALIFORNIA ST DEPT WATER - 4 YEAR BOND	13067WRF1	1.32%	4.70%	12/1/2028	\$250,000.00	\$215,147.50
YUCAIPA VY CALIF WATER DISTRICT	98840BBD4	2.29%	4.72%	9/1/2027	\$250,000.00	\$232,227.50
ONTARIO CALIFORNIA PUB - 3 YEAR BOND	68304RCD0	1.81%	4.52%	10/1/2027	\$255,000.00	\$232,539.60
CALIFORNIA ST UNIV REV SYSTEMWIDE- 4 YEAR BOND	13077DQGO	3.85%	4.70%	6/15/2028	\$310,000.00	\$270,924.50
SOLANO CALIF COMMUNITY COLLEGE - 4 YEAR BOND	83412PHB1	1.48%	4.50%	8/1/2028	\$350,000.00	\$308,661.50
BMW US CAP LLC - 4.5 YEAR BOND	05565ECR4	4.65%	5.00%	8/13/2029	\$300,000.00	\$295,721.23
PACIFIC LIFE GLOBAL - 4.5 YEAR BOND	6944PL3C1	4.50%	4.55%	8/28/2029	\$250,000.00	\$248,463.27
AIG GLOBAL - 4.43 YEAR BOND	00138CBC1	4.90%	4.90%	12/3/2029	\$350,000.00	\$348,496.02
PROTECTIVE LIFE GLOBAL - 4.8 YEAR BOND	74368CCA0	4.77%	4.77%	12/9/2029	\$350,000.00	\$347,908.68
PACIFIC SECURITIES COMMERCIAL & MUNICIPAL BONDS INVESTMENTS SUBTOTAL:						\$2,500,089.80
FEDERAL NATIONAL MTG ASSN - 4 YEAR BOND	3135GASJ1	4.50%	4.70%	5/17/2028	\$250,000.00	\$248,175.00
FEDERAL HOME LOAN - 5 YEAR BOND	1334HA2L6	4.37%	4.55%	1/16/2030	\$500,000.00	\$496,000.00
PACIFIC SECURITIES GOVERNMENT SPONSORED ENTERPRISES (GSE) AGENCY BONDS INVESTMENTS SUBTOTAL:						\$744,175.00
INVESTMENTS HELD WITH TVI:						
WELLS FARGO & CO MEDIUM TERM - 3 YEAR BOND	95001DC40	4.50%	4.50%	7/28/2025	\$250,000.00	\$250,000.00
CFI- 5 YEAR BOND	17298CK64	1.00%	1.00%	8/28/2025	\$500,000.00	\$500,000.00
BANK OF AMERICA - 5 YEAR BOND	06048WK25	0.75%	0.75%	10/30/2025	\$250,000.00	\$250,000.00
GOLDMAN SACHS GROUP - 5 YEAR BOND	38150EH4	0.80%	0.80%	11/24/2025	\$290,000.00	\$290,000.00
JP MORGAN BOND - 5 YEAR BOND	48128G3G3	1.20%	1.20%	4/30/2026	\$285,000.00	\$285,000.00
EXXON MOBILE CORP - 7 YEAR BOND	30231GBD3	2.28%	0.98%	8/16/2026	\$250,000.00	\$264,953.75
GOLDMAN SACHS GROUP - 5 YEAR BOND	38150AJ63	1.70%	1.70%	10/29/2026	\$210,000.00	\$210,000.00
MORGAN STANLEY FIN GLOBAL - 5 YEAR BOND	61766YGT2	1.35%	1.35%	11/18/2026	\$250,000.00	\$250,000.00
JP MORGAN CHASE BOND - 5 YEAR BOND	48128G5Y2	2.10%	2.10%	1/29/2027	\$270,000.00	\$270,000.00
BANK OF AMERICA - 5 YEAR BOND	06048WS84	2.75%	2.75%	3/2/2027	\$250,000.00	\$250,000.00
MORGAN STANLEY-FIN GLOBAL 5 YEAR BOND	61766YJQ5	3.25%	3.25%	4/13/2027	\$250,000.00	\$250,000.00
INTEL CORP - 5 YEAR BOND	458140BY5	3.75%	4.25%	8/5/2027	\$250,000.00	\$244,538.75
TVI CORPORATE BONDS INVESTMENTS SUBTOTAL:						\$3,314,492.50

SYNCHRONY BK RETAIL - 3 YEAR CD	87164WQ68	3.30%	3.30%	8/26/2025	\$245,000.00	\$245,000.00
CAPITAL ONE BANK - 4 YEAR CD	14042TFH5	2.65%	2.65%	4/13/2026	\$246,000.00	\$246,000.00
TOYOTA FINANCIAL SAVINGS - 5 YEAR CD	89235MLC3	0.95%	0.95%	7/15/2026	\$248,000.00	\$248,000.00
MARINE FEDERAL CREDIT UNION - 2 YEAR CD	56824JBD54	4.20%	4.20%	11/27/2026	\$249,000.00	\$249,000.00
GOLDMAN SACHS BANK USA NEW YORK - 5 YEAR CD	38149M4T7	2.65%	2.65%	4/13/2027	\$246,000.00	\$246,000.00
STATE BANK OF INDIA - 5 YEAR CD	856285N64	3.30%	3.30%	6/1/2027	\$245,000.00	\$245,000.00
CENTRAL BANK LITTLE ROCK ARK - 5 YEAR CD	152577BS0	5.30%	5.30%	6/30/2028	\$248,000.00	\$248,000.00
TVI CD'S INVESTMENTS SUBTOTAL :					\$1,727,000.00	
CALIFORNIA STATE - 5 YEAR BOND	13063EGT7	4.50%	4.32%	8/1/2029	\$275,000.00	\$277,068.00
TVI MUNICIPAL BONDS SUBTOTAL :					\$277,068.00	
FEDERAL AGRIC MTG CORP - 3 YEAR BOND	31424WNJ7	4.54%	4.53%	9/9/2027	\$265,000.00	\$264,999.97
FEDERAL FARM CR BKS CONS SYSTEMWIDE - 5 YEAR BOND	3133ERL41	4.13%	4.40%	12/17/2029	\$517,000.00	\$510,703.46
TVI GOVERNMENT AGENCY BONDS SUBTOTAL :					\$775,703.43	
INVESTMENT HELD WITH STIFEL:						
FEDL NATL MTG ASSN- 5 YEAR BOND	3136G4A86	0.50%	0.55%	7/21/2025	\$250,000.00	\$249,375.00
FEDL FARM CREDIT BANK - 4 YEAR BOND	3133ENEH9	1.13%	1.13%	11/17/2025	\$250,000.00	\$250,000.00
FEDL HOME LOAN BANK - 5 YEAR BOND	3130AL2G8	0.60%	0.75%	2/18/2026	\$250,000.00	\$248,250.00
FEDL NATL MTG ASSN - DISC BOND - 3YEAR	3138LDPW7	2.68%	4.58%	5/1/2026	\$250,000.00	\$228,805.98
FEDL NATL MTG ASSN - 2 YEAR BOND	3138LDYL1	2.47%	4.93%	6/1/2026	\$500,000.00	\$473,750.00
FEDL HOME LOAN BANK - 5 YEAR BOND	3130ANMH0	1.10%	1.42%	8/20/2026	\$250,000.00	\$246,400.00
FEDL FARM CREDIT BANK BOND - 5 YEAR BOND	3133ENSZ4	2.75%	2.75%	4/1/2027	\$250,000.00	\$250,000.00
FEDL HOME LOAN MTG CORP MEDIUM TERM - 5 YEAR BOND	3134GXTZ7	3.50%	3.50%	5/26/2027	\$250,000.00	\$250,000.00
FEDL AGRIC MTG CORP - 3 YEAR BOND	31424WKN1	5.23%	5.23%	6/25/2027	\$500,000.00	\$500,000.00
FEDL HOME LOAN BANK - 5 YEAR BOND	3130ASF53	3.25%	3.41%	6/30/2027	\$500,000.00	\$499,250.00
FEDL HOME LOAN BANK - 5 YEAR BOND	3130ASZ69	4.05%	4.08%	8/27/2027	\$250,000.00	\$249,625.00
FEDL NATL MTG ASSN- 5 YEAR BOND	3140LBSE4	1.09%	4.38%	3/1/2028	\$350,000.00	\$306,250.00
FEDERAL FARM CREDIT BANK BOND - 5 YEAR BOND	3133ERVH1	4.60%	4.60%	1/2/2029	\$500,000.00	\$500,000.00
FEDL HOME LOAN MTG CORP MEDIUM TERM NOT- 5 YEAR BOND	3134H1UZ4	5.00%	5.14%	2/26/2029	\$500,000.00	\$497,000.00
FEDL NATL MTG ASSN - 5 YEAR BOND	3140NUUA5	4.52%	4.52%	3/1/2029	\$500,000.00	\$499,062.50
FEDL HOME LOAN MTG CORP - 5 YEAR BOND	3132XDBP7	4.15%	4.61%	4/1/2029	\$400,000.00	\$392,857.31
FEDL FARM CREDIT BANK BOND- 5 YEAR BOND	3133ERBB6	5.42%	5.42%	4/16/2029	\$300,000.00	\$299,190.00
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE - 5 YEAR BOND	3134H1Y23	5.09%	5.09%	6/12/2029	\$250,000.00	\$249,000.00
FEDL HOME LOAN MTG CORP - 5 YEAR BOND	3132XKSV0	3.81%	3.81%	7/1/2029	\$400,000.00	\$387,000.00
FEDL NATL MTG ASSN - 5 YEAR BOND	314HU7G5	2.74%	4.06%	8/1/2029	\$500,000.00	\$472,031.25
FEDL HOMELOAN MTG CORP - 5 YEAR BOND	3132XKTE7	4.02%	4.49%	8/1/2029	\$505,000.00	\$495,846.88
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE - 5 YEAR BOND	3134HADQ3	5.05%	5.05%	8/7/2029	\$500,000.00	\$500,000.00
FEDL HOME LOAN BANK - 5 YEAR BOND	3130B2BA2	5.05%	5.05%	8/20/2029	\$500,000.00	\$499,500.00
FEDL NATL MTG ASSN - 4.8 YEAR BOND	3140HVJ62	4.60%	2.61%	9/1/2029	\$390,000.00	\$357,946.88
FEDL HOME LOAN MTG CORP - 5 YEAR BOND	3132XFSR0	4.42%	4.71%	9/1/2029	\$500,000.00	\$494,687.50
FEDL HOME LOAN BANK - 5 YEAR BOND	3130B2KZ7	5.00%	5.00%	9/11/2029	\$500,000.00	\$500,000.00
FEDL HOME LOAN BANK BOND - 5 YEAR BOND	3130B2TY1	4.68%	4.68%	9/27/2029	\$500,000.00	\$500,000.00
FEDL NATL MTG ASSN - 5 YEAR BOND	340NWFK6	4.01%	4.37%	10/1/2029	\$500,000.00	\$492,656.25
FEDL NATL MTG ASSN - 5 YEAR BOND	3140HV4J0	2.14%	4.60%	10/1/2029	\$550,000.00	\$493,028.24
FEDL HOME LOAN BANK BOND - 5 YEAR BOND	3130B2YY5	4.63%	4.80%	10/9/2029	\$500,000.00	\$499,750.00
FEDL HOME LOAN BANK BOND - 5 YEAR BOND	3130B2YJ8	4.63%	4.63%	10/15/2029	\$750,000.00	\$750,000.00
FEDL NATL MTG ASSN - 5 YEAR CD	3140NXC50	4.56%	4.76%	1/1/2030	\$500,000.00	\$496,562.50
FEDL NATL MTG ASSN - 5 YEAR CD	3140HW4G4	2.43%	4.75%	1/1/2030	\$550,000.00	\$493,281.25
FEDL HOME LOAN BANK - 5 YEAR CD	3130B5EX2	4.50%	4.50%	3/12/2030	\$500,000.00	\$500,000.00
STIFEL GOVERNMENT SPONSORED ENTERPRISES (GSE) AGENCY BONDS INVESTMENTS SUBTOTAL:					\$14,121,106.54	
BANK OF AMERICA - 5 YEAR BOND	06048WP20	1.25%	1.25%	9/24/2026	\$250,000.00	\$250,000.00
BANK OF AMERICA - 5 YEAR BOND	06055JEC9	5.50%	5.50%	4/19/2028	\$500,000.00	\$500,000.00
APPLE INC - 10 YEAR CORPORATE BOND	037833CR9	3.20%	3.30%	5/11/2027	\$250,000.00	\$248,850.00
SADDLEBACK VALLEY - 7.75 YEAR BOND (MUNICIPAL BOND)	786318LF0	2.40%	3.41%	8/1/2027	\$250,000.00	\$238,500.00
STIFEL COMMERCIAL & MUNICIPAL BONDS SUBTOTAL:					\$1,237,350.00	
CLEARPATH FEDERAL CU BURBANK- 2 YEAR CD	18507MAA9	5.15%	5.15%	4/28/2025	\$248,000.00	\$248,000.00
DISCOVER BK - 3 YEAR CD	254673B70	2.80%	2.80%	4/28/2025	\$247,000.00	\$247,000.00
UTAH COMMUNITY CU - 2 YEAR CD	917352AB2	4.80%	4.80%	4/28/2025	\$248,000.00	\$248,000.00
FLAGSTAR BANK - 5 YEAR CD	33847E3D7	1.15%	1.17%	4/29/2025	\$248,000.00	\$247,876.00
HSBC BANK - 5 YEAR CALLABLE CD	44329ME33	1.30%	1.30%	5/7/2025	\$248,000.00	\$248,000.00
INSTITUTION FOR SVGS - 3 YEAR CD	45780PBL8	3.10%	3.10%	5/26/2025	\$249,000.00	\$249,000.00

CARTER FEDERAL C.U 3 YEAR CD	14622LAC6	3.00%	3.00%	6/23/2025	\$249,000.00	\$249,000.00
CORP AMERICA FAMILY CU - 1 YEAR CD	219873AG1	5.25%	5.25%	6/30/2025	\$248,000.00	\$248,000.00
HUGHES FED CR - 2 YEAR CD	444425AA0	5.25%	5.25%	6/30/2025	\$248,000.00	\$248,000.00
MID AMERICAN CU - 2 YEAR CD	59522NAE4	5.25%	5.25%	6/30/2025	\$248,000.00	\$248,000.00
MERITRUST CR UN - 3 YEAR CD	59001PAS8	3.35%	3.35%	7/8/2025	\$249,000.00	\$249,000.00
CREDIT UNION OF TEXAS - 3 YEAR CD	22551KAB8	3.30%	3.30%	7/22/2025	\$246,000.00	\$246,000.00
TVA CMNTY CR UN - 3 YEAR CD	87305MAB6	3.25%	3.25%	8/4/2025	\$249,000.00	\$249,000.00
RESOURCE ONE CR UN - 3 YEAR CD	76124YAE6	3.30%	3.30%	8/18/2025	\$249,000.00	\$249,000.00
IDEAL CREDIT UNION - 3 YEAR CD	45157PAY6	4.00%	4.00%	8/29/2025	\$249,000.00	\$249,000.00
ALABAMA CREDIT UNION - 3 YEAR CD	01025RAB5	3.60%	3.60%	9/22/2025	\$249,000.00	\$249,000.00
UNIVERSITY CREDIT UNION - 3 YEAR CD	914242AA0	4.00%	4.00%	9/26/2025	\$249,000.00	\$249,000.00
BARCLAYS BANK - 4 YEAR CD	06740KNT0	1.00%	1.00%	12/15/2025	\$248,000.00	\$248,000.00
BELLCO CREDIT UNION - 18 MONTH CD	07833EAJ6	5.15%	5.15%	12/23/2025	\$249,000.00	\$249,000.00
US ALLIANCE FED C.U - 4 YEAR CD	90352RCD5	1.35%	1.35%	1/28/2026	\$249,000.00	\$249,000.00
FARMERS & MERCHANTS BANK- 3.5 YEAR CD	3078115EL9	3.20%	3.20%	2/5/2026	\$249,000.00	\$249,000.00
CONNEX CREDIT UNION - 18 MONTH CD	208212BN9	4.45%	4.45%	2/27/2026	\$249,000.00	\$249,000.00
CFG COMMUNITY BANK - 3.5 YEAR CD	12527CFL1	3.80%	3.80%	3/11/2026	\$245,000.00	\$245,000.00
ALASKA US FEDERAL CREDIT UNION - 3 YEAR CD	011852AH3	5.15%	5.15%	3/23/2026	\$248,000.00	\$248,000.00
COMENITY CAPITAL BANK- 4 YEAR CD	20033A2Z8	2.60%	2.60%	4/14/2026	\$249,000.00	\$249,000.00
BAXTER CR UN - 4 YEAR CD	07181JAD6	3.05%	3.05%	6/22/2026	\$249,000.00	\$249,000.00
INSPIRE FEDERAL CREDIT UNION - 3 YEAR CD	457731AQ0	5.00%	5.00%	6/30/2026	\$248,000.00	\$248,000.00
NEW YORK COMMUNITY BANK - 5 YEAR CD	649447UZ0	0.70%	0.70%	7/1/2026	\$249,000.00	\$249,000.00
SALLIE MAE BANK SALT LAKE CITY UT - 5 YEAR CD	795451AB9	1.00%	1.00%	7/21/2026	\$248,000.00	\$248,000.00
AUSTIN TELCO FED CR - 2 YEAR CD	052392DG9	4.25%	4.25%	8/21/2026	\$249,000.00	\$249,000.00
WORKERS CREDIT UNION - 2 YEAR CD	98138MCJ7	4.15%	4.15%	8/31/2026	\$249,000.00	\$249,000.00
FIRST STATE BANK - 4 YEAR CD	33650TAH3	3.60%	3.60%	9/16/2026	\$249,000.00	\$249,000.00
QUORUM FED CR - 4 YEAR CD	74909LAB6	3.85%	3.85%	9/23/2026	\$249,000.00	\$249,000.00
PENTAGON FEDERAL CR UN - 5 YEAR CD CUSIP #70962LAS1	70962LAS1	0.90%	0.90%	9/29/2026	\$249,000.00	\$249,000.00
ONPATH FEDERAL CREDIT UN - 4 YEAR CD	68283MAF3	3.25%	3.25%	9/30/2026	\$249,000.00	\$249,000.00
HAWAII CENTRAL FCU - 3 YEAR CD	419700AG4	5.50%	5.50%	10/27/2026	\$248,000.00	\$248,000.00
BANK UNITED NA - 5 YEAR CD	066519RW1	1.35%	1.35%	12/8/2026	\$248,000.00	\$248,000.00
RIZE FED CR UN - 2 YEAR CD	76971LAJ7	4.25%	4.25%	12/14/2026	\$249,000.00	\$249,000.00
BANK HAPOLIM BM - 5 YEAR CD	06251A3K4	1.35%	1.35%	12/16/2026	\$248,000.00	\$248,000.00
CONNEXUS CREDIT UNION - 5 YEAR CD	20825WAR1	1.25%	1.25%	12/23/2026	\$249,000.00	\$249,000.00
WEST VIRGINIA CENTRAL FCU - 2 YEAR CD	95649LAB6	4.60%	4.60%	12/23/2026	\$249,000.00	\$249,000.00
AMERANT BANK - 5 YEAR CD	02357QAQ0	1.60%	1.60%	2/16/2027	\$248,000.00	\$248,000.00
PIMA CREDIT UNION- 4.5 YEAR CD	722000AA4	5.15%	5.15%	2/17/2027	\$248,000.00	\$248,000.00
METRO CREDIT UNION - 5 YEAR CD	59161YAP1	1.70%	1.70%	2/18/2027	\$249,000.00	\$249,000.00
BEAL BANK PLANO TEXAS - 5 YEAR CD	07371AZQ9	2.05%	2.05%	3/3/2027	\$248,000.00	\$248,000.00
BEAL BANK USA LAS VEGAS - 5 YEAR CD	07371CK81	2.05%	2.05%	3/3/2027	\$248,000.00	\$248,000.00
SPOKANE TEACHERS CR	849061AF3	4.75%	4.75%	3/25/2027	\$249,000.00	\$249,000.00
MORGAN STANLEY- 5 YEAR CD	61773TDN0	3.00%	3.00%	4/29/2027	\$246,000.00	\$246,000.00
GENERATION BANK ROGERS AR CD - 5 YEAR CD	37149CAV9	3.10%	3.10%	5/6/2027	\$249,000.00	\$249,000.00
DEPARTMENT OF COMMERCE - 5 YEAR CD	24951TAT2	3.25%	3.25%	5/13/2027	\$249,000.00	\$249,000.00
CREDIT UNION NEW JERSEY - 3 YEAR CD	22552BAA9	5.40%	5.40%	7/9/2027	\$248,000.00	\$248,000.00
TRUSTONE FINL CR UN - 5 YEAR CD	89841MAF4	3.40%	3.40%	7/19/2027	\$249,000.00	\$249,000.00
BMO HARRIS BANK - 5 YEAR CD	05600XHE3	3.55%	3.55%	7/27/2027	\$247,000.00	\$247,000.00
CMNTY COMMERCE BANK CLAREMONT- 5 YEAR CD	20367GBH1	3.30%	3.30%	8/10/2027	\$249,000.00	\$249,000.00
ST VINCENT MED CTR CR - 5 YEAR CD	85279AAA0	3.50%	3.50%	8/12/2027	\$249,000.00	\$249,000.00
PITTSBURG CITY HALL FCU - 5 YEAR CD	72500MAA3	3.60%	3.60%	8/16/2027	\$249,000.00	\$249,000.00
SHARONVIEW FCU - 5 YEAR CD	819866BL7	3.50%	3.50%	8/16/2027	\$249,000.00	\$249,000.00
GHS FEDERAL CREDIT UNION - 5 YEAR CD	36266LAA4	3.80%	3.80%	9/15/2027	\$249,000.00	\$249,000.00
NEW ORLEANS FIREMANS FCU - 5 YEAR CD	647608AH1	5.00%	5.00%	7/17/2028	\$248,000.00	\$248,000.00
FIRST FED SVGS - 3 YEAR CD	32023HBT4	5.25%	5.25%	6/28/2027	\$248,000.00	\$248,000.00
NUMERICA CREDIT UNION - 5 YEAR CD	67054NBK8	5.10%	5.10%	7/31/2028	\$248,000.00	\$248,000.00
GREEN STATE CREDIT UNION- 5 YEAR CD	39573LEL8	5.00%	5.00%	8/29/2028	\$248,000.00	\$248,000.00
ALLIANT CREDIT UNION- 5 YEAR CD	01882MAH5	5.35%	5.35%	11/15/2028	\$248,000.00	\$248,000.00
SAN FRANCISCO FEDL CR UNION - 4 YEAR CD	79772FAL0	4.25%	4.25%	11/27/2028	\$249,000.00	\$249,000.00
USF FEDL CREDIT UNION - 5 YEAR CD	90353EBS1	4.65%	4.65%	12/20/2029	\$249,000.00	\$249,000.00
JP MORGAN CHASE BANK - 5 YEAR CD	46657VWH9	4.75%	4.75%	9/1/2030	\$248,000.00	\$248,000.00
SMARTBANK - 5 YEAR CD	83172HHT0	4.60%	4.60%	9/3/2030	\$249,000.00	\$249,000.00

WEST GATE BANK LINCOLN - 5 YEAR CD	95285QCE6	4.60%	4.60%	2/19/2030	\$249,000.00	\$249,000.00
A+ FEDERAL CREDIT UNION - 5 YEAR CD	00224TAS5	4.15%	4.15%	3/28/2030	\$249,000.00	\$249,000.00
AMERICAN EXPRESS NATIONAL BANK - 5 YEAR CD	02589AGX4	4.15%	4.15%	3/26/2030	\$244,000.00	\$244,000.00
TUCSON FEDL CREDIT UNION - 5 YEAR CD	898812AE2	4.65%	4.65%	3/7/2030	\$249,000.00	\$249,000.00
STIFEL CD'S INVESTMENT SUBTOTAL:						\$17,879,876.00
TOTAL CD's/GSE BONDS/ CORPORATE BONDS/TREASURY BILLS						\$46,059,309.42
TOTAL OF ALL INVESTMENTS						\$77,426,682.51
INVESTMENTS BY TYPE			INVESTMENTS BY MATURITY			
Type	Amount	% of Portfolio	Maturity Range	Amount	% of Portfolio	
CHECKING & MONEY MARKET ACCOUNTS/CASH ON HAND	\$1,154,439.87	1%	1 Day to 1 Yr.	\$ 39,607,874.09	51%	
LOCAL AGENCY INVESTMENT FUND (LAIF)	\$10,095,167.26	13%	1 Yr. to 3 Yrs.	\$ 16,896,135.06	22%	
CALTRUST	\$20,117,765.96	26%	3 Yrs. to 5 Yrs.	\$ 20,922,673.36	27%	
GSE AGENCY BONDS	\$19,123,433.12	25%	Total	\$ 77,426,682.51	100%	
COMMERCIAL & MUNICIPAL BONDS	\$7,329,000.30	9%				
NEGOTIABLE CERTIFICATES OF DEPOSIT	\$19,606,876.00	25%				
TOTAL OF ALL INVESTMENTS	\$77,426,682.51	100%				
				Weighted Average Yield		4.01%
				Weighted Average Maturity in Years		1.60

e above investments have met the requirements as stated in the City's Annual Investment Policy.



Michael O'Brien Administrative Services Director/City Treasurer

Prepared by: Jennifer Legaspi

City of San Dimas
Investment Purchase Authorization Form

<u>Investment Name</u>	<u>Term</u>	<u>Investment Type</u>	<u>Amount</u>	<u>Brokerage/Fund</u>
BMO Checking	Liquid	Checking	\$ 1,015,725.79	BMO
BMO Money Market 3.91%	Liquid	Money Market	\$ (850,000.00)	BMO
Evolve Credit Union 5.30% CUSIP 30053QAB1	Matured	CD	\$ (249,000.00)	Stifel
A+ Federal Credit Union CUSIP 00224TAS5	5 Year	CD	\$ 249,000.00	Stifel
FHLB 4.5% CUSIP 3130B5EX2	5 Year	GSE	500,000.00	Stifel
Interest on Hand	Liquid	Money Market	\$ (164,725.79)	Stifel
Safra National Bank of NY 2% CUSIP 78658RHM6	Matured	CD	\$ (248,000.00)	Stifel
Live Oak Bank 1.40% CUSIP # 538036LD4	Matured	CD	\$ (249,000.00)	Stifel
Medallion Bank 1.60% CUSIP 58404DGR6	Matured	CD	\$ (248,000.00)	Stifel
American Express National Bank 4.15% CUSIP 02589AGX4	5 Year	CD	\$ 244,000.00	Stifel
Tucson FCU 4.65% CUSIP # 898812AE2	5 Year	CD	\$ 249,000.00	Stifel
Total Investment (Cash on Hand with Broker)			249,000.00	
Authorized By: 			4-8-25	
Michael O'Brien, Administrative Services Director/City Treasurer				
Authorized By: 			4.8.25	
Brad McKinney, City Manager				

March 27, 2025

TO: City of San Dimas

ATTENTION: Brad McKinney

RE: Claim	:	Technology Insurance Company vs. San Dimas
Claimant	:	Technology Insurance Company, Inc.
Member	:	City of San Dimas
Date Rec'd by Mbr	:	2/6/25
Date of Event	:	8/29/24
CW File Number	:	CJP-3053445 LSV

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant.**

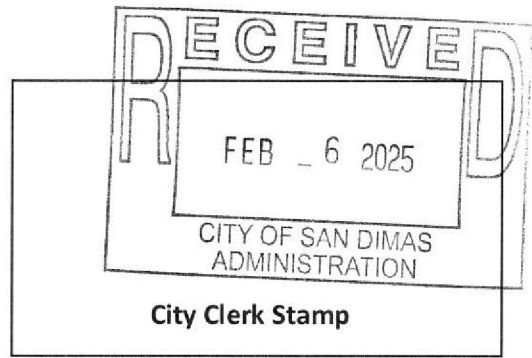
Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & CO.

Timothy M. Varon

Timothy M. Varon
Claims Supervisor



CLAIM AGAINST THE CITY OF SAN DIMAS
(For damages to Persons or Personal Property)

Received by LM via ☒ US MAIL ☐ Inter-Office Mail ☐ Over the Counter

A claim must be filed with the City Clerk of the City of San Dimas within six (6) months after which the incident or event occurred. Be sure your claim is against the City of San Dimas, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of San Dimas, 245 E. Bonita Avenue, San Dimas, CA 91773-3002

TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA

The undersigned respectfully submits the following claim and information relative to damage to persona and/or personal property:

1. Name of Claimant Technology Insurance Company, Inc.
a. Address of Claimant [REDACTED]
b. Telephone Number [REDACTED] c. Date of Birth [REDACTED]
d. Social Security No. [REDACTED] e. Driver's License [REDACTED]

2. Name, telephone and post office address to which claimant desires notices to be sent If other than above: Michael Daniels, [REDACTED]
[REDACTED]

3. Occurrence or event from which the claim arises:
a. Date August 29, 2024 b. Time 8:30 (a.m.)/p.m.
c. Place (exact & specific location) Street in front of 601 N. Monte Vista Ave., San Dimas

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage
(Use additional paper if necessary) Claimant is a worker's compensation insurance provided duly licensed under the laws of the State of California and provides such insurance to Interior Addicts of Azusa, California, the employer of Andrew Izaguirre. Pursuant to the Labor Code, Claimant seeks reimbursement for benefits paid to or on the behalf of Izaguirre for injuries he sustained during his employment when he rolled his ankle while stepping from the curb to the uneven asphalt in the street.

e. What particular action by the City, or its employees, caused the alleged damage or injury? The City's Street Maintenance Division maintains the sidewalk and roadways within its boundaries and has a duty to the public to maintain the street and sidewalks free from hazards or unsafe conditions that could result in injuries to public. The City has breached this duty by failing to conduct regular inspections of the area where the incident occurred and due to this failure allowed to exist a hazardous and dangerous condition in the public street that was not detected through the application of reasonable care and diligence.

4. Give a description of the injury, property damage or loss, so far as is known at the time of this claim. If there were no injuries, state "no injuries".

The injured employee Izaguirre sustained a fracture to his left medial malleolus and a left ankle sprain and filed a worker's compensation claim.

By contract with his employer Claimant provided medical and wage compensation to or on his behalf in the amount of \$8,360.23.

Claimants seeks reimbursement for these paid benefits pursuant to California Labor Code sections 3850 et seq.

5. Give the name(s) of the City employee(s) causing the damage or injury:

Street Maintenance Division of the Public Works Department

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

8. Damages claims:

a. Amount claimed as of this date: \$ 8,360.23

b. Estimated amount of future costs: \$ 0.00

c. Total amount claimed: \$ 8,360.23

d. Basis for computation of amounts claimed (attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Syed Saquib, MD, Occupational Health Centers, Rancho Cucamonga

b.

c.

d.

10. Any additional information that might be helpful in considering this claim:

Medical records and billing are voluminous and can be provided upon request.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM! (Penal Code §72; Insurance Code §556.1)

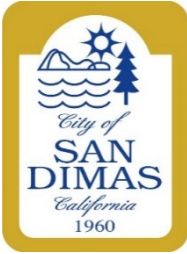
I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE AND CORRECT.

Signed this 28th day of January, 2025, at Cleveland, Ohio

Sheila L. Pera

Claimant's signature

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Agenda Item Memorandum

To: Honorable Mayor and Members of City Council
For the Meeting of April 22, 2025

From: Brad McKinney, City Manager

Prepared by: Marco Espinoza, Planning Manager

Subject: Adoption of Ordinance 1322 to Approve Municipal Code Text Amendment 24-11, a Request to Amend, Title 18, as Necessary to Remove Verbiage Regarding the Initiation Process for Zone Change and Municipal Code Text Amendments

At the regular City Council meeting of April 8, 2025, the City Council voted 5-0 to introduce Ordinance 1322, approving Municipal Code Text Amendment 24-11.

Staff and the Planning Commission recommend the City Council:

- Conduct a second reading and adopt Ordinance 1322.

Attachment:

1. Ordinance 1322, approving Municipal Code Text Amendment 24-11

ATTACHMENT 1

ORDINANCE 1322

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, CALIFORNIA, APPROVING MUNICIPAL CODE TEXT AMENDMENT 24-11, A REQUEST TO AMEND THE CITY OF SAN DIMAS MUNICIPAL CODE TITLE 18 AS NECESSARY TO REMOVE VERBIAGE REGARDING THE INITIATION PROCESS FOR ZONE CHANGE AND MUNICIPAL CODE TEXT AMENDMENTS.

WHEREAS, an Amendment to the San Dimas Municipal Code has been duly initiated by the City of San Dimas; and

WHEREAS, the Amendment is described as a Municipal Code Text Amendment to amend the City of San Dimas Municipal Code, Title 18, Chapter 18.208 Zone Changes and Amendments as necessary to amend the process for zone changes and amendments; and

WHEREAS, the Amendment would be applicable City wide; and

WHEREAS, notice was duly given of the public hearing on the matter and that public hearing was held on December 19, 2024, and at such meeting staff requested the item be continued to the next regularly scheduled meeting of January 16, 2025, and at such meeting staff again requested the Planning Commission continue the item to the next regularly scheduled meeting of February 20, 2025, where the Planning Commission heard evidence and voted 5-0 to recommend approval of Municipal Code Text Amendment 24-11 to the City Council; and

WHEREAS, notice was duly given of the public hearing on the matter and that public hearing was held on April 8 2025 at the hour of 7:00 p.m., with all testimony received being made a part of the public record; and

WHEREAS, the proposed amendments will be consistent with one of the recommendations from the Development Process Performance Audit that was completed in 2023 by Matrix Consulting Group. Based on the consultant's assessment and analysis, they recommended removing duplicated procedural process; and

WHEREAS, all requirements of the California Environmental Quality Act and the City's Environmental Guidelines have been met for the consideration of whether the project will have a significant effect on the environment.

NOW, THEREFORE, in consideration of the evidence received at the hearing, and for the reasons discussed by the City Council at the hearing, the City Council now finds as follows:

- A. The proposed Municipal Code Text Amendment will not adversely affect adjoining property as to value, precedent or be detrimental to the area.

The proposed Municipal Code Text Amendment is intended to eliminate duplicative processes, reduce procedural ambiguity, and improve efficiency for applicants. The proposed amendment will not adversely affect property values, establish negative precedents, or result in detrimental impacts to the community. Instead, the proposed amendment seeks to promote a more efficient and transparent review process by eliminating unnecessary procedural steps and saving the applicant's time.

- B. The proposed Municipal Code Text Amendment will further the public health, safety and general welfare.

The proposed amendments advance the general welfare of San Dimas by refining the review process to remove redundancies and reduce confusion in the application procedures. It eliminates the previously required step of review by the Planning Commission to initiate a municipal code text amendment or zone change only to hear the same evidence the next month again thereby creating a more efficient and streamlined approach of hearing the item for consideration only once. This ensures that applications are processed in a manner that is clear, consistent, and supportive of public health, safety, and welfare.

- C. The proposed Municipal Code Text Amendment is consistent with the General Plan.

The proposed amendments are aligned with the following goals from the General Plan.

Housing Element

- a. Goal Statement HE-3.4 aims to maintain an efficient entitlement process with coordinated permit processing, objective design review and standards, and environmental clearance procedures.

NOW, THEREFORE, the CITY COUNCIL of the CITY OF SAN DIMAS, California, does ordain as follows:

SECTION 1. ADOPTION. Municipal Code Text Amendment 24-11 amending the City of San Dimas Municipal Code, Title 18, Chapter 18.208 Zone Changes and Amendments as necessary to amend the process for zone changes and amendments as set forth in Exhibit A, attached hereto and incorporated herein and hereby adopted.

SECTION 2. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 3. CEQA DETERMINATION. The City Council hereby finds and determines that is can be seen with certainty that there is no possibility that this ordinance may have a significant adverse effect on the environment. Thus, the adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines.

SECTION 4. EFFECTIVE DATE AND PUBLICATION. This Ordinance shall take effect 30 days after its final passage. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within 15 days after passage and adoption as may be required by law in a newspaper of general circulation in the City of San Dimas hereby designated for that purpose; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to

the date of adoption of this Ordinance; and, within 15 days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of San Dimas this 22nd, day of April, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Emmett G. Badar, Mayor

ATTEST:

APPROVED AS TO FORM:

Debra Black, City Clerk

Jeff Malawy, City Attorney

I, DEBRA BLACK, CITY CLERK of the City of San Dimas, do hereby certify that Ordinance 1322 was introduced at a regular meeting of the City Council of the City of San Dimas on the 8th day of April, 2025, and thereafter passed, approved and adopted at a regular meeting of said City Council held on the 22nd day of April, 2025.

Debra Black, City Clerk

Exhibit A

*New text changes are in Blue and Underlined

*Deleted text is in ~~Red and Strikethrough~~

SECTION 1. Section 18.208. is hereby amended to read as follows:

18.208.010 Purpose.

The purpose of this chapter is to set forth procedures by which this title may be amended to impose regulations not heretofore imposed, to remove or modify any regulation heretofore imposed, and to change zones or alter boundaries of districts. (Ord. 37 § 650.0, 1961; Ord. 286 § 2, 1970)

18.208.020 Procedure.

A. ~~Initiation.~~ A change of zone or other amendment described in Section 18.208.010 may be initiated by the city council, ~~by the~~ planning commission or an applicant as follows: ~~pursuant to a petition filed as provided in this chapter.~~

1. A change of zone or other amendment may also be initiated by filing the appropriate application and fee with the Community Development Department by an applicant or the owner(s) or authorized agents of property for which the zone change is being sought. If the property is under multiple ownership all owners or their authorized agents shall join in filing the application.

~~B. Petition—Filing Fee.~~ Upon paying a filing fee as adopted by city council resolution, a property owner or his authorized representative may file with the director a petition for a change of zone or other amendment on forms provided by the city.

B.C. Application ~~Petition~~—Contents for Zone Change. The application ~~petition~~ shall be complete and shall show:

1. When was existing zoning effective and are there changed conditions to warrant other or additional zoning?
2. Will the proposed change of zone adversely affect the adjoining property as to value, precedent, or be detrimental to the area?
3. Will a change of zone be in the interest of furtherance of public health, safety and general welfare?
4. Such other information as the commission deems necessary.

The application ~~petition~~ shall be verified, dated and accompanied by a certified list as shown on the latest available assessment roll of the county of the names and addresses of all persons to whom all property is assessed within three hundred feet of the exterior boundaries of the property described in the application ~~petition~~.

~~C.D. Application~~ ~~Petition~~ —Contents for Other Than Zone Change. The application ~~petition~~ shall be complete and shall show:

1. The nature of the amendment sought.
2. The sections of this title affected.
3. The reasons for the proposed amendment.
4. Will the amendment further the public health, safety and welfare?
5. Will the amendment adversely affect other properties?
6. Are there changed conditions to warrant the amendment?
7. Such other information as the commission deems necessary.

~~E. Duty of Commission.~~ A petition for a change of zone or other amendment shall be construed as a suggestion only. The commission shall not be required to hold a hearing upon

~~the filing of a petition. The filing fee shall be refunded should the commission elect not to hold a hearing.~~

D.F. Investigation. The planning department shall investigate the facts bearing on the proposed zone change or other amendment to provide information necessary to assure action consistent with the intent of this title and the general plan.

~~G. Determination Regarding Hearing. The petition and the investigation of the planning department shall be submitted to the planning commission. If the planning commission deems it necessary or desirable, it shall order the planning director to set a hearing thereon. The hearing shall be set not less than fifteen nor more than sixty days thereafter.~~

E.H. Notice of Hearing. Notice of public hearing shall be given in the following ways, and shall contain the date, time and place of the hearing and, in the case of a hearing for a change of zone, a general description of the property for which a change of zone is sought.

1. Notice shall be published in a newspaper of general circulation in the city not less than ten days before the date of hearing.

2. Notices shall be posted not less than ten days before the date of the hearing in a conspicuous place at City Hall, the Los Angeles County public library, and the post office.

3. Except in those cases where the planning commission determines that notice by United States Mail is impractical, notices for a hearing for a change of zone shall be mailed not less than ten days before the hearing to owners of property within a radius of three hundred feet of the exterior boundaries of the property described in the petition, as shown on the latest available assessment roll of the county.

F.I. Commission Recommendations. The commission shall recommend to the city council approval or disapproval of the proposed change of zone or other amendment ~~within forty days after the conclusion of the hearing.~~ The recommendation shall include the reasons therefor along with the following findings:

1. Whether or not the proposed change of zone or other amendment will adversely affect the adjoining property as to value, precedent or be detrimental to any area.

2. Whether or not the change of zone or other amendment will further the public health, safety and general welfare.

3. Whether or not the change of zone or other amendment is consistent with the general plan and any applicable special plans.

~~The recommendation shall be filed with the council and a copy thereof mailed to the petitioner.~~

G.J. Council Procedure. Upon receipt of the recommendation of the planning commission, the council shall hold a public hearing; provided, however, that if the matter under consideration is an amendment to a zoning ordinance to change property from one zone to another, and the planning commission has recommended against the adoption of such amendment, the city council shall not be required to take any further action thereon unless an appeal is made in accordance with the provisions of Chapter 18.212, except as modified by subsection ~~K~~ H of this section.

H.K. Council Action. The council may approve, modify or disapprove the recommendation of the commission; ~~provided, that any modification of the proposed ordinance or amendment by the council shall first be referred to the planning commission for report and recommendation, but the planning commission shall not be required to hold a public hearing thereon. Failure of the planning commission to report within forty days after the reference, or such longer period as may be designated by the council, shall be deemed to be approval of the proposed modification.~~

I.L. Notification. The petitioner shall be notified by mail of the council's final action.



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the Meeting of April 22, 2025

From: Brad McKinney, City Manager

Prepared by: Michael O'Brien, Director of Administrative Services

Subject: Introduction and First Reading of Ordinance 1323 Establishing Chapter 5.120 – Film Permit Requirements.

SUMMARY

The proposed ordinance establishes a comprehensive framework for regulating filming activity in the City of San Dimas by adding Chapter 5.120 to the Municipal Code. This ordinance clarifies permit requirements, sets forth conditions and exemptions for filming activity, outlines responsibilities of permit holders, and establishes enforcement procedures.

RECOMMENDATION

Staff recommends that the City Council:

1. Introduce and waive full reading of Ordinance 1323, An Ordinance of the City Council of the City of San Dimas, County of Los Angeles, California, Adding Chapter 5.120 of the San Dimas Municipal Code Regarding Film Permit Requirements.
2. Schedule the second reading and adoption of the Ordinance for a future regular City Council meeting.

GOVERNMENT CODE §84308 APPLIES:

<https://leginfo.legislature.ca.gov>

No

FISCAL IMPACT

There is no direct fiscal impact associated with adopting the ordinance. However, the ordinance establishes authority for the City to collect application fees and recover costs for City services related to permitted filming activities.

For the Meeting of April 22, 2025

BACKGROUND

The City of San Dimas has historically welcomed filming activity; however, existing regulations are limited. To promote the City as a filming destination while ensuring proper oversight, staff developed a new ordinance that:

- Aligns with best practices and State guidelines established by the California Film Commission.
- Provides clarity on when permits are required and exemptions that apply.
- Establishes a formal application process and criteria for approval.
- Defines insurance, indemnification, and cost recovery requirements.
- Enables enforcement mechanisms to address violations.

In accordance with California Government Code Section 14999.21, the draft ordinance was submitted to the California Film Commission on April 11, 2025. The City will consider any findings from the Commission and incorporate any necessary changes prior to finalizing the ordinance at a future meeting when the second reading takes place.

The City recently entered into an agreement with Inland Empire Film Services to process film permits and to manage the production companies to assure compliance with all stipulations we put into place for filming.

Dan Taylor, who is the Film Commissioner with Inland Empire Film Services and our primary contact person, highly recommended that the City adopts a film ordinance. Based on his past experience, municipalities that did not have a film ordinance in place have little to no ability to enforce film production companies to restore filming locations to their original state, which may impact the quality of life of our residents.

The sooner an ordinance can be adopted, the sooner we can ensure that production issues are limited and resolved in a timely manner.

DISCUSSION/ANALYSIS

The ordinance provides a balanced regulatory framework for facilitating filming activity in the City. Key features include:

- **Permit Requirement and Exemptions:** A permit is required for commercial filming activities that impact public property or involve exclusive control of spaces. Exemptions are provided for personal filming, news media, and student projects not requiring special accommodations.
- **Permit Process and Conditions:** Applicants must submit detailed permit applications subject to review and approval by the City Manager or designee. The ordinance outlines specific conditions to minimize impacts to public safety, traffic, and surrounding properties.
- **Insurance and Indemnification:** All permittees must provide proof of general liability insurance and agree to indemnify the City for any claims arising from filming activity.
- **Fees and Cost Recovery:** The ordinance authorizes the City to impose application fees and collect reimbursements for personnel and services provided to support filming.

For the Meeting of April 22, 2025

- Enforcement: Violations may be pursued as either infractions or misdemeanors. Administrative penalties and remedies under existing Municipal Code sections will also apply.

By adopting this ordinance, the City will have an enforceable regulatory mechanism that encourages responsible filming activity, enhances transparency, and ensures that any filming within the City occurs in a manner that protects the public and City infrastructure.

ALTERNATIVES

1. Provide direction to staff for modifications and continue the item.
2. Do not introduce the ordinance and maintain current filming regulations.

ENVIRONMENTAL REVIEW

Pursuant to CEQA guidelines Section 15061 (b)(3), CEQA does not apply to this item because there is no potential for causing a significant effect on the environment. Therefore, no additional environmental review is needed at this time.

Respectfully submitted,



Michael O'Brien
Director of Administrative Services

Attachments:

1. Ordinance 1323

ORDINANCE 1323

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, CALIFORNIA, ADDING CHAPTER 5.120 OF THE SAN DIMAS MUNICIPAL CODE REGARDING FILM PERMIT REQUIREMENTS

WHEREAS, the City of San Dimas (“City”) desires to actively promote and encourage filming within City limits; and

WHEREAS, to ensure public health and safety, as well as the safe use of property during filming, the City desires to specify film permit requirements for all filming activity that occurs within the City; and

WHEREAS, the California Film Commission (“Commission”) reviews all local ordinances establishing procedures for issuing film permits, and pursuant to Government Code Section 14999.21, local government agencies are required to submit any draft filming ordinance to the Commission at least 30 days prior to adoption; and

WHEREAS, pursuant to Government Code Section 14999.21, within 5 working days the Commission is required to provide its findings, which are advisory, to the agency, and prior to the adoption of the final ordinance the local legislative body must consider the Commission’s findings; and

WHEREAS, the City submitted a draft of this ordinance for the Commission for its review, and has considered the Commission’s findings prior to its adoption.

NOW, THEREFORE, the CITY COUNCIL of the CITY OF SAN DIMAS, California, does ordain as follows:

SECTION 1. Subsection (O) of Section 5.24.070 of the San Dimas Municipal Code, pertaining to licenses fees for movie filming, is hereby deleted, and the remaining subsections of Section 5.24.070 shall be re-lettered in alphabetical order.

SECTION 2. NEW CHAPTER. A new chapter 5.120 is hereby added to the San Dimas Municipal Code to read in its entirety as follows:

Chapter 5.120 FILM PERMIT REQUIREMENTS

Sections:

5.120.010 Purpose.

5.120.020 Definitions.

5.120.030 Film Permit Required and Exemptions.

5.120.040 Film Permit Application and Conditions.

5.120.050 Film Permit Denial, Suspension and Revocation.

5.120.070 Insurance and Indemnification.

5.120.080 Fees and Cost Reimbursement.

5.120.090 Administrative Regulations.

5.120.100 Violation and Penalties.

5.120.010 Purpose.

The purpose of this chapter is to facilitate filming, videotaping, photographing, and other visual recording activities within the city, whether on public or private property, in a manner that does not unreasonably interfere with the public peace, quiet enjoyment, health, and safety, including traffic, parking, and pedestrian circulation, and the use of or access to public property and facilities, or unreasonably endanger any property.

5.120.020 Definitions.

The following definitions shall apply in this chapter:

- A. "Filming activities" means and includes all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials, digital media, or still photography, in any medium including film, tape or digital format.
- B. "News media" means Filming Activities conducted by agents or employees of any organization whose main purpose is the dissemination of news, current or recent events or happenings, including but not limited to newspapers, news services, television or cable news shows or similar forums. This definition also includes the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcasts (breaking news) or reporting for print media by reporters, photographers or camerapersons. This definition does not include news magazine shows (such as Dateline, 20/20, etc.) where filming is for air at a much later date.
- C. "Student filming activity" means and includes all activity attendant to staging or shooting student films produced to satisfy a school course requirement at an educational institution. In order to qualify as a student filming activity, each person participating in the filming activity must be listed on a letter from their school, on school letterhead, stating (1) they are a student in good standing, (2) this filming is being conducted to satisfy a school course requirement, and (3) the resulting film is not for commercial use.

- D. "Studio" means a fixed place of business certified as such by a local fire authority having jurisdiction, where filming activities (motion or still photography) are regularly conducted upon the premises.

5.120.030 Film Permit Required and Exemptions.

- A. No person shall conduct any Filming Activity in the city without first obtaining a permit issued by the city.
- B. No film permit shall be required for the following Filming Activities:
1. Filming conducted solely for non-commercial purposes, including, but not limited to, personal, private or family use, or student filming activity, which does not require the placement of equipment, parking of vehicles, or other use or control of public property to the exclusion of others, and is not intended for posting or streaming online to an account intended to passively or actively receive compensation in any way shape or form.
 2. Filming for news media, including, but not limited to, newspapers, magazines, news services, broadcast stations, television or cable news shows, internet news programs, and similar news media, for the primary purpose of disseminating news, recent events, and other current, public affairs.
 3. Filming activities (motion or still photography) conducted at a studio entirely on or within private property, which does not require the placement of equipment on, parking of vehicles on, or other use or control of public property to the exclusion of others.

5.120.040 Film Permit Application and Conditions.

- A. Each film permit application shall be completed in full on the form provided by the city or third party designee and must be filed with the City Manager or designee.
- B. The City Manager or designee may issue a film permit in accordance with this Chapter upon determining the applicant has demonstrated in the application that the following criteria are met:
1. The proposed filming activity will not unduly interfere with traffic or pedestrian movement; close any public street, sidewalk, parkway or other rights-of-way for an unreasonable period of time, or unduly interfere with nearby residents' or business owners' quiet, peaceful enjoyment of their property.
 2. The proposed filming activity will not endanger public safety or property, including, but not limited to, the following:
 - a. The proposed filming activity will not unduly impede, obstruct or interfere with the operation of emergency vehicles or equipment in or through the permitted area.
 - b. The proposed filming activity will not constitute a fire hazard or any other type of hazard and all proper safety precautions will be taken as necessary to protect the public health, safety, and general welfare.

3. The proposed filming activity will not endanger or threaten damage to public property.
 4. The proposed filming activity will not unduly interfere with normal governmental functions or city services and operations, or conflict with previously scheduled events.
 5. The proposed filming activity will not otherwise be detrimental to the public health or safety.
- C. The city may require the permittee to comply with the following point of contact requirements for coordinating unusual occurrences, managing public relations, schedule modifications, and receiving and addressing complaints associated with filming activities:
1. The permittee shall designate, and ensure the availability of, a point of contact for the coordination of unusual occurrences and large-scale emergencies when a state of emergency has been declared, managing public relations associated with filming activities, and managing filming activity schedule modifications including cancelling, delaying, rescheduling, and relocating.
 2. The permittee shall designate a point of contact to receive complaints on a 24 hour/7 day a week basis and ensure that complaints are addressed in a timely manner, including when appropriate, referral of complaints to appropriate city personnel or designee.
- D. Following issuance of a permit by the city, the permittee shall comply with the following requirements prior to and during filming activity:
1. The permittee shall post temporary no parking signage and lane, street and road closure requests as directed by the city or designee.
 2. The permittee shall maintain the film permit in hard copy form at the filming location at all times for the duration of the filming activity.
 3. The permittee shall ensure reasonable advance notification of upcoming filming activity is provided to residents and businesses who may be impacted by the filming activity. Notice shall include a description of the filming activity, in particular any filming activity that is likely to generate public concern such as special effects, gunfire, or explosions.
 4. The permittee shall receive complaints at all times and respond to and address complaints in a timely manner, on an initial basis in no less than one calendar day.

5.120.050 Film Permit Denial, Suspension, and Revocation.

- A. The City Manager or designee may deny issuance of a film permit if the requirements of this Chapter and all applicable laws and regulations have not been met, or if the application contains incomplete, false or misleading information.
- B. The City Manager or designee may immediately suspend or revoke a film permit if the requirements of this Chapter and all applicable laws and regulations are not met; the information supplied by the permittee becomes, or is determined to be, false or incomplete;

or any substantial change in circumstances renders the filming detrimental to the public health, safety or general welfare.

5.120.060 Insurance and Indemnification.

- A. Prior to issuance of a film permit, the applicant shall furnish general liability insurance in amounts as determined by the City's City Manager but in no event less than one million dollars and name the City of San Dimas, its City Council, officers, agents, employees, and volunteers as additional insureds. A certificate of insurance and a letter of endorsement shall be furnished to the City Manager or designee.
- B. Prior to issuance of a film permit, the applicant shall execute an agreement, on a form approved by the City Attorney, to indemnify, defend, and hold the City harmless from all claims and liability arising out of the issuance of the film permit and its use for filming activities.

5.120.070 Fees and Cost Reimbursement.

- A. Each permit application shall be accompanied by payment of a non-refundable application fee to reimburse the City for costs incurred to review the application, in the amount established by resolution of the City Council.
- B. The permittee shall be required to reimburse the City for any personnel provided to the permittee for the purpose of assisting the filming activities, and may be required to provide a deposit, in an amount determined by the City Manager, to be applied to the costs to the city of assisting the filming activities.

5.120.080 Administrative Regulations.

The City Manager or designee is hereby authorized to promulgate reasonable rules and regulations consistent with the purposes of this chapter. Violations of the administrative regulations adopted pursuant to this Section shall constitute violations of this Chapter, and shall subject the violator to the penalties set forth in this Chapter.

5.120.090 Violation and Penalties.

- A. Violation of any provision of this Chapter shall be either an infraction or a misdemeanor, at the discretion of the city attorney. Where the violation is of a continuing nature, each day that the violation continues constitutes a separate and distinct violation.
- B. Any person who violates any provision of this Chapter shall be subject to administrative penalties pursuant to Chapter 1.06 of this Code and the penalties established in Chapter 1.12 of this Code.
- C. The remedies provided in this Chapter are not exclusive, and nothing in this Chapter shall preclude the city from seeking other remedies, penalties or procedures provided by law.

SECTION 3. CEQA DETERMINATION. The City Council hereby finds and determines that it can be seen with certainty that there is no possibility that this ordinance may have a significant adverse effect on the environment. Thus, the adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines.

SECTION 4. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE AND PUBLICATION. This Ordinance shall take effect 30 days after its final passage. The City Clerk shall certify the adoption of this Ordinance and cause the same to be posted and/or published as required by law.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of San Dimas this XX day of XX 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Emmett G. Badar, Mayor

ATTEST:

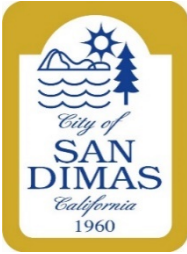
APPROVED AS TO FORM:

Debra Black, City Clerk

Jeff Malawy, City Attorney

I, DEBRA BLACK, CITY CLERK of the City of San Dimas, do hereby certify that Ordinance 1323 was introduced at a regular meeting of the City Council of the City of San Dimas on the 22nd, day of April, 2025, and thereafter passed, approved and adopted at a regular meeting of said City Council held on the day XX of , XX 2025.

Debra Black, City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the Meeting of April 22, 2025

From: Brad McKinney, City Manager

Prepared by: Michael O'Brien, Director of Administrative Services

Subject: Adopt Resolution 2025-21 Approving the City's Investment Policy and Delegating Authority to the Administrative Services Director/Treasurer to Invest City Funds in Accordance with the City's Investment Policy and with City Manager or Designee Approval for Fiscal Year Ending June 30, 2026

SUMMARY

City staff requests that the City Council adopt Resolution 2025-21 Investment Policy with the addition of Municipal Bonds as a listed investment option in accordance with California Government Code Section 53600.

RECOMMENDATION

Staff recommends that the City Council:

- Adopt Resolution 2025-21 approving the City's Investment Policy and delegating authority to the Administrative Services Director/Treasurer to invest City funds in accordance with the proposed City Investment Policy and with City Manager or Designee approval for Fiscal Year ending June 30, 2026

GOVERNMENT CODE §84308 APPLIES:

<https://leginfo.legislature.ca.gov>

No

FISCAL IMPACT

There is no fiscal impact for the recommended action.

BACKGROUND

In 2017, the Administrative Services Department conducted a complete revision of the Statement of Investment Policy to provide clear objectives, guidelines, and suitable investment options.

Since then, the City has conducted annual reviews of the Statement of Investment Policy to assure compliance with California Government Code section 53600.3 and any new laws or regulations that may dictate the means in which we may invest our idle funds.

The City's Statement of Investment Policy dictates the objectives, investment authorization and authority, authorized and suitable investments, diversification of securities and maturities and reporting guidelines that are in conformity with California Government Code Section 53600.3.

DISCUSSION/ANALYSIS

Per the City of San Dimas Municipal Code, an annual action is required to designate a position authorized to invest City funds in accordance with an approved investment policy. This resolution would grant this designation and authority to the Administrative Services Director/ Treasurer.

Any investment would require the City Manager's or designee's approval, which is typically the Assistant City Manager in the City Manager's absence, as well as reporting such investments to the City Council 30 days after the transaction.

ALTERNATIVES

The City Council could request revisions to the policy to be implemented and brought back to the Council for approval at the following Council meeting.

ENVIRONMENTAL REVIEW

Pursuant to CEQA guidelines Section 15061 (b)(3), CEQA does not apply to this item because there is no potential for causing a significant effect on the environment. Therefore, no additional environmental review is needed at this time.

Respectfully submitted,



Michael O'Brien
Administrative Services Director

Attachments:

1. Resolution 2025-21 City Investment Policy

RESOLUTION 2025-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, APPROVING THE CITY INVESTMENT POLICY FOR FISCAL YEAR ENDING JUNE 30, 2026, DELEGATING AUTHORITY TO THE ADMINISTRATIVE SERVICES DIRECTOR/TREASURER TO INVEST CITY FUNDS IN ACCORDANCE WITH THE INVESTMENT POLICY SUBJECT TO CITY MANAGER OR DESIGNEE, APPROVAL, AND REQUIRING THE CITY TREASURER TO PROVIDE MONTHLY REPORTS OF INVESTMENT TRANSACTIONS TO THE CITY COUNCIL

WHEREAS, the City of San Dimas, California (City) has established an Investment Policy to provide an optimal combination of security and investment return while meeting the daily cash flow demands of the City and conforming to all State and local statutes governing the investment of public funds; and

WHEREAS, the Investment Policy dictates the objectives, investment authorization and authority, authorized and suitable investments, diversification of securities and maturities, and reporting guidelines that are in conformity with California Government Code Section 53600.3; and

WHEREAS, the Investment Policy requires an annual review and approval by the City Council to ensure compliance with California Government Code and any new laws or regulations that may impact the investment of idle funds; and

WHEREAS, the City Council has reviewed the proposed Investment Policy for the fiscal year ending June 30, 2026, and finds that it provides clear objectives, guidelines, and suitable investment options for the City's funds; and

WHEREAS, the City Council desires to delegate the authority to the Administrative Services Director/Treasurer to invest City funds in accordance with the Investment Policy, subject to approval by the City Manager, and to require the Administrative Services Director/Treasurer to provide monthly reports of investment transactions to the City Council.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby resolve that:

SECTION 1. The City Council of the City of San Dimas hereby approves the City Investment Policy for the fiscal year ending June 30, 2026, as attached as Exhibit A.

SECTION 2. The Administrative Services Director/Treasurer is hereby authorized to invest City funds in accordance with the approved Investment Policy, subject to approval by the City Manager.

SECTION 3. The Administrative Services Director/Treasurer shall provide a monthly report of all investment transactions to the City Council within 30 days following the end of each month, certifying compliance with the City's Investment Policy.

SECTION 4. The City Clerk shall attest and certify the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 22nd day of April, 2025.

Emmett G. Badar, Mayor

ATTEST:

Debra Black, City Clerk

I, Debra Black, City Clerk, hereby certify that Resolution 2025-21 was adopted by the City Council of San Dimas at its regular meeting of April, 22, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, City Clerk



EXHIBIT A

CITY OF SAN DIMAS
STATEMENT OF INVESTMENT POLICY

1. **POLICY:** It is the policy of the City of San Dimas to invest public funds in a manner that will provide an optimal combination of security and investment return while meeting the daily cash flow demands of the City and conforming to all State and local statutes governing the investment of public funds.
2. **SCOPE:** This investment policy applies to the investment of all financial assets of the City, except for those of the City's deferred compensation plans, the management of which is distinct and is not governed by this Investment Policy, and bond and financing proceeds, which will be made in accordance with the provisions of the applicable indentures or financing documents. For the purpose of investment of bond and financing proceeds into vehicles authorized by the provisions of the applicable indentures or financing documents but not by this policy, all funds are pooled with the General Fund to facilitate ease of handling and to minimize costs of maintaining multiple investment accounts. Earnings on the pool of funds are allocated on a periodic basis to the respective individual funds.
3. **PRUDENCE:** California Government Code section 53600.3 classifies all governing bodies of local agencies or persons authorized to make investment decision on behalf of those local agencies investing public funds as trustees, and therefore fiduciaries subject to the prudent investor standard. The prudent investor standard requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.
4. **OBJECTIVES:** The Chief objectives, in priority order, of the City's Investment activities shall be:
 - **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the City will diversify its investments to minimize the risk of loss resulting from over concentration of assets in a specific maturity range, of a specific issuer, or in a specific class of securities.

- Liquidity: The City's investment portfolio will be managed to ensure sufficient liquidity to enable the City to meet all reasonably anticipated operating requirements, and should consist of securities with an active secondary or resale market.
 - Return on Investment: The City's investment portfolio shall be designed with the objective of attaining an optimal return throughout budgetary and economic cycles within established portfolio safety and liquidity parameters.
5. **AUTHORIZATION AND DELEGATION OF AUTHORITY:** Under and as specified by California Government Code Section 53601, the legislative body of a local agency (i.e., the City Council) is authorized to invest money in its treasury that is not required for immediate needs. As permitted under California Government Code Section 53607, the City Council with the approval of this Policy delegates management responsibility for the investment program for a concurrent and renewable period of one-year to the City Treasurer or in his/her designee, who shall assume full responsibility for those transactions until the delegation of the authority is revoked or expires, and who shall make a monthly report of those transactions to the City Council.
6. **ETHICS AND CONFLICTS OF INTEREST:** All City officers and employees involved in the City's investment process shall act responsibly as custodians of the public trust, and refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment and portfolio management decisions.
7. **AUTHORIZED AND SUITABLE INVESTMENTS:** The City is empowered by statute (California Government Code Section 53600 et seq.) to invest money in certain types of securities and funds. Within that empowerment, the City restricts eligible securities and funds to those listed below. Each type listed is subject to various specific requirements and restrictions, imposed by the above referenced California Government Code Section, and by the City by way of this Investment Policy.
- U.S. Treasury Securities
 - Federal Agency and U.S. Government-Sponsored Enterprise Obligations
 - Medium Term Notes
 - Corporate Bonds
 - Commercial Paper
 - Time Deposits (including non-negotiable Certificates of Deposit)
 - Negotiable Certificates of Deposit
 - Bankers' Acceptances
 - Local Agency Investment Fund (LAIF)
 - Los Angeles County Investment Pool (LACIP)
 - Cal Trust
 - Shares of Beneficial Interest issued by a Joint Powers Authority
 - Repurchase Agreements
 - Mutual Funds

- Money Market Mutual Funds
- U.S. Supranational Securities
- Municipal Bonds

Except as specifically authorized by the City Council in advance, no investment shall be made in any security that at the time of investment has a term remaining to maturity in excess of five years.

As a Local Agency, except for certain securities described in the below section, the City is specifically prohibited from investing in inverse floaters, range notes, mortgage- derived interest-only strips, **or any securities that could result in zero interest accrual if held to maturity** (California Government Code section 53601.6).

8. **SAFEKEEPING AND CUSTODY:** All security transactions shall be conducted on a deliver-versus-payment (DVP) basis. Securities shall be held by a third-party qualified custodian and evidenced by monthly safekeeping statements.
9. **DIVERSIFICATION OF SECURITIES AND MATURITIES:** The City shall maintain a diversified portfolio to minimize the risk of loss resulting from over concentration of assets in a specific maturity range, of a specific issuer, or in a specific security type.

The City employs a passive investment strategy, by which the City's full intent at the time of purchase is to hold all investments until maturity. Investments shall be made and maintained to match the City's projected cash flow requirements. Investments shall be made in realization that market prices of securities will vary depending on economic and interest rate conditions at any point in time. In the context of both the City's immediate and/or projected cash flow requirements at any point in time and the City's primary investment goals (safety, liquidity, return on investment), the sale of individual securities prior to maturity for purposes of portfolio reconfiguration may be appropriate.

The City's maturity matrix guideline ranges are as follows:

<u>Maturity Range</u>	<u>Guideline Portfolio Percentage</u>	30%
1 Day to 1 Year	-	100%
1 Year to 3 Years	5%-	60%
3 Years to 5 Years	0%-	40%

10. **INTERNAL CONTROLS:** Internal policies and procedures shall be maintained to assure that appropriate controls are in place to document and confirm all transactions. Transaction authority shall be separated from accounting and record keeping. An independent analysis by an external auditor shall be conducted annually to review internal control, account activity and compliance with policies and procedures.
11. **PERFORMANCE STANDARDS:** Given the City's passive investment strategy and the

strategy for maturities diversification, the average weighted maturity of the portfolio will normally approximate two years. The basis used by the Treasurer to determine

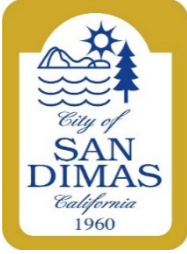
whether market yields are being achieved shall be to bench mark portfolio returns as of the end of the month and the average of portfolio returns for the last twelve month ends against comparable two-year Treasury Constant Maturity Yields.

12. REPORTING: The City Treasurer or his/her designee shall provide the City Council and the City Manager a monthly Investment Report within 30 days following the end of the month covered by the report. Each report shall be certified the City Treasurer or his/her designee, signifying compliance with the City's Investment Policy.

Each report shall include the type of investment, issuer, Par and dollar amount invested, maturity date and interest rate. In accordance with California Government Code Section 53646, the City shall provide a copy of its Investment Policy and will supersede previous applicable language.

13. LEGISLATIVE CHANGES: Any State of California legislative action that further restricts allowable securities, investments, portfolio limits or any other elements of this policy will be incorporated in the City's Investment Policy and will supersede previous applicable language.

14. INVESTMENT POLICY ADOPTION: The City's Investment Policy shall be reviewed at least annually and adopted by resolution of the City Council at a public meeting. Any modification to the Investment Policy must be considered by the City Council at a public meeting.



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the Meeting of April 22, 2025

From: Brad McKinney, City Manager

Prepared by: Debra Black, City Clerk

Subject: Discussion and Consideration of Public Official Appointments to Intergovernmental Boards and Committees

SUMMARY

This is the annual review and appointment of City Councilmembers as voting delegates, alternates and representatives for outside agencies.

RECOMMENDATION

Staff recommends that the Council:

- Review the current appointments to Intergovernmental Boards and Committees for any changes or updates.

GOVERNMENT CODE §84308 APPLIES:

<https://leginfo.legislature.ca.gov>

No

FISCAL IMPACT

There is no fiscal impact for the recommended action.

BACKGROUND

Along with appointing a Mayor Pro Tem, the City Council reviews the appointments made to outside agencies for changes or updates annually. In previous years this process was done in April following the March election. With the change of our election cycles, the appointment of the Mayor Pro Tem was moved to July. Appointments to Intergovernmental Agencies are done in April to accommodate the scheduled meetings and conferences of those agencies.

For the Meeting of April 22, 2025

Annually the League of California Cities (LCC) and the Southern California Association of Governments (SCAG) requests confirmation of the City's voting delegate and alternates for the Annual Business meetings. This is an important aspect of the conferences to consider and take action on conference resolutions that can improve the quality, responsiveness, and vitality of local government in California. It is important that all cities be represented. This year the SCAG conference is May 1, 2025, in Palm Desert and the LCC conference is October 8-10, 2025, in Long Beach. At the May 14, 2024, City Council meeting, Council appointed Mayor Pro Tem Nakano as the delegate and Councilmember Bratakos as the alternate for SCAG. The Mayor is the automatic delegate for the LCC and the City Manager or his designee as the alternate.

DISCUSSION/ANALYSIS

Councilmembers represent the City of San Dimas on numerous other agency boards. By doing so they are involved in some of the planning and decision making for policies and programs that can affect the City of San Dimas and many other cities in the region. Some of the agency appointments provide compensation to the appointee.

As part of the appointment process, the City must post on its website FPPC Form 806, which lists all the paid appointed position to which an official will vote to appoint themselves. This form must be posted prior to a vote (consent item) if the appointee will participate in the decision and appointment results in additional compensation to the appointee. (FPPC Regulation 18702.5)

FPPC Regulation 18702.5 provides that as long as the public is informed prior to a vote, an official may vote to hold another position even when the vote results in additional compensation to the appointee.

Attached to this report is a brief description of each outside agency, including meeting days and times, to provide context for the appointment process.

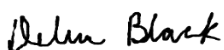
ALTERNATIVES

There are no alternatives being presented for this item as City representation on outside agencies can promote advocacy, engagement and collaboration.

ENVIRONMENTAL REVIEW

Pursuant to CEQA guidelines Section 15061 (b)(3), CEQA does not apply to this item because there is no potential for causing a significant effect on the environment. Therefore, no additional environmental review is needed at this time.

Respectfully submitted,



Debra Black
City Clerk

Attachments:

1. Public Officials Intergovernmental Appointments
2. Agency Report of Public Official Appointments



**CITY COUNCIL COMMISSION/COMMITTEES
INTERGOVERNMENTAL BOARDS & COMMITTEES**

CALIFORNIA CONTRACT CITIES ASSOCIATION No Form 700 required

17315 Studebaker Road, Suite 210

Cerritos, CA 90703

562 622-5533

Email: info@contractcities.org

Rep. Alejandra Hernandez

Email: alejandra@contractcities.org

Delegate: Mayor Badar
Alternate: All Councilmembers
Meeting Date: As announced
Location: As announced

LEAGUE OF CALIFORNIA CITIES No Form 700 required

1400 K Street, Suite 400

916 658-8200

Sacramento, CA 95814

Rep. Jennifer Quan

626-7865142

Email: jquan@cacities.org

Delegate: Councilmember Vienna
Alternate: Councilmember Weber
Alternate: City Manager
Meeting Date: General Membership – 1st Thursday (January, March and June) 6:00 p.m.
Other meetings – As announced by email and invitations
Location: Varies

L. A. COUNTY-CITY SELECTION COMMITTEE No Form 700 required

(Piggyback with League of California Cities)

Email: cityselection@bos.lacounty.gov

213-974-1431

Rep. Twiala Kerr

Email: Tkerr@bos.lacounty.gov

Delegate: Mayor Badar (automatic delegate)
Meeting Date: Varies (as needed)

Council Commissions and other Agencies Assignments

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS – General Assembly Only Hardcopy Form 700 filings with wet signatures.

900 Wilshire Blvd Suite 1700
Los Angeles, CA 90017-3435

213 236-1800
FAX: 213 236-1825

Rep. Peter Waggoner
Email: pwaggoner@scag.ca.gov

Delegate: Councilmember Nakano \$120.00 per meeting stipend
Alternate: Councilmember Bratakos
Meeting Date: 1st Thursday in May annually
Location: Varies

L. A. COUNTY-SANITATION DISTRICT BOARD LA County electronic filing

1955 Workman Mill Rd 562 699-7411
Whittier, CA 90601 FAX: 562 695-2897

Secretary Board's Office 562-908-4288 ext. 1101
*Kimberly Christensen 562-908-4288 ext. 1102
Email: kchristensen@lacsds.org

Delegate: Mayor Badar (automatic delegate) \$125.00 per meeting stipend
Alternate: Councilmember Weber
Meeting Date: 4th Wednesday of the month; 1:30 p.m.
Location: same

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY No Form 700 required

8081 Moody Street 562 467-8700
La Palma, CA 90623-2045 FAX 562 860-4992

Rep. Veronica Ruiz 562 467-8720
Email: vrui@cjia.org DIR FAX 562 402-8692

Delegate: Mayor Badar
Alternate: City Manager
Meeting Date: 4th Wednesday of the month; 5:30 p.m.
Location: same

POMONA VALLEY TRANSPORTATION AUTHORITY Hardcopy Form 700 filings with wet signature.

3680 "D" Street
La Verne, CA 91750
Rep. Diana
Email: Dianapyta@gmail.com

909 596-7664

Delegate: Mayor Badar
Alternate: Asst. City Manager
Meeting Date: 2nd Wednesday of the month; 5:00 p.m.
Location: La Verne City Hall 3660 D Street La Verne, CA 91750

Council Commissions and other Agencies Assignments

FOOTHILL TRANSIT ZONE JOINT POWERS AUTHORITY \$100.00 per meeting stipend

100 Vincent Ste. #200
West Covina, CA 91790

626 931-7300
FAX 626 931-7304
626 -391-7204

Rep. Christina Lopez

Email: Clopez@foothilltransit.org

Hardcopy Form 700 filings with wet signature.

Delegate: Mayor Badar
Alternate: Councilmember Vienna
Meeting Date: Last Friday of the month; 7:45 a.m.
Location: same

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

*Main Office: 1333 S. Mayflower Ave, Ste. 360

Monrovia, CA 91016

Office: 626 457-1800

Email: sgv@sgvcog.org

Fax: 626 457-1285

Rep: Katie Ward

Email: Kward@sgvcog.org

Hardcopy Form 700 filings with wet signature.

Governing Board \$75.00 per meeting stipend*

Delegate: Councilmember Nakano
Alternate: Councilmember Weber
Meeting Date: 3rd Thursday of the month; 4 p.m.
Location: 1333 S. Mayflower Ave. Ste. 360
Monrovia, CA 91016

****Executive Committee***

Date: 1st Monday of the month; 10:00 a.m.
Location: Same

****EENR Committee***

Date: 1st Monday of the month 11:00 a.m.
Location: Same

****Transportation Policy Committee***

Date: 1st Wednesday of the month 4:00 p.m.
Location: Same

****Homelessness Committee:*** 1st Wednesday of the month 8:30 a.m.

Location: Same

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

\$100.00 per meeting stipend

1145 N. Azusa Canyon Rd
West Covina, CA 91790

626 814-9466
FAX 626 337-5686

Council Commissions and other Agencies Assignments

*Jerry Mireles, Clerk of the Board

626-214-0712

Email: jmireles@sgvmosquito.org

Delegate: Councilmember Vienna

Meeting Date: 2nd Friday of the month; 7:00 a.m.

Location: same

Appointments are for 2- or 4-year terms. Form 700 filings through
<https://lacform700.lacounty.gov>

CITY OF SAN DIMAS-BONITA UNIFIED SCHOOL DISTRICT **AD HOC COMMITTEE**

Hardcopy Form 700 filings with wet signature.

Council Rep: Councilmember Vienna

Council Rep: Councilmember Nakano

Meeting Date: As scheduled, generally every 3 months

Location: alternating District Office and City Hall, 5:15p.m.

METRO GOLD LINE FOOTHILL EXTENSION – JPA

406 E. Huntington Drive Suite 202

626 471-9050

Monrovia, CA 91016

Hardcopy Form 700 filings with wet signature.

*Rep: Natasha Peterson, Clerk of the Board

626-305-7002

Email: npeterson@foothillglodline.org

Council Rep: Councilmember Bratakos

Alternate: Councilmember Weber

Meeting Date: 2nd Thursday of the month 11:00 a.m.

Location: same as above

RIVERS MOUNTAINS CONSERVANCY(Appointed by Senate Rules Committee)

100 N. Old San Gabriel Canyon Road

626 815-1019

Azusa, CA 91702

Hardcopy Form 700 filings with wet signature.

Rep. Salian Garcia

Email: Sgarcia@rmc.ca.gov

Council Rep: Margaret Clark, Mayor Pro Tem of Rosemead **\$75.00 per meeting stipend**

Meeting Date: 3rd Monday of every other month plus June, 1:30 p.m.

Location: Various locations

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name City of San Dimas			California Form 806 For Official Use Only
Division, Department, or Region (If Applicable) City Council			
Designated Agency Contact (Name, Title) Debra Black			
Area Code/Phone Number 909 394 6216	E-mail dblack@sandimasca.gov	Page <u>1</u> of <u>2</u>	Date Posted: 2/5/25 <small>(Month, Day, Year)</small>

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
L.A. County Sanitation District Board	▶ Name <u>Badar, Emmett</u> <small>(Last, First)</small> Alternate, if any <u>Weber, Eric</u> <small>(Last, First)</small>	▶ <u>4/14/2020</u> <small>Appt Date</small> ▶ <u>N/A</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>125.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Foothill Transit Authority Joint Powers	▶ Name <u>Badar, Emmett</u> <small>(Last, First)</small> Alternate, if any <u>Vienna, Ryan A.</u> <small>(Last, First)</small>	▶ <u>4/10/2007</u> <small>Appt Date</small> ▶ <u>N/A</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Gabriel Valley Mosquito & Vector Control District	▶ Name <u>Vienna, Ryan A.</u> <small>(Last, First)</small> Alternate, if any <u>N/A</u> <small>(Last, First)</small>	▶ <u>8/9/2022</u> <small>Appt Date</small> ▶ <u>N/A</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Gabriel Valley Council of Governments	▶ Name <u>Nakano, Eric</u> <small>(Last, First)</small> Alternate, if any <u>Weber, Eric</u> <small>(Last, First)</small>	▶ <u>5/14/2024</u> <small>Appt Date</small> ▶ <u>N/A</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>75.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

<u>Debra Black</u> Signature of Agency Head or Designee	<u>Debra Black</u> Print Name	<u>City Clerk</u> Title	<u>2/5/25</u> (Month, Day, Year)
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Comment: Appointments made at the May 14 2024 City Council Study Session

Print

Clear

FPPC Form 806 (1/18)
FPPC Toll Free Helpline: 1-800-ASK-FPPC (856/275-3772)

Page 79 - 80

**Agency Report of:
Public Official Appointments
Continuation Sheet**

**California
Form 806
A Public Document**

Page 2 of 2

1. Agency Name City of San Dimas	Date Posted: <u>2/5/25</u> <small>(Month, Day, Year)</small>
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2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Southern California Association of Governments	▶ Name <u>Nakano, Eric</u> <small>(Last, First)</small>	▶ <u>5/14/2024</u> <small>Appt Date</small>	▶ Per Meeting: \$ <u>120.00</u> ▶ Estimated Annual:
	Alternate, if any <u>Bratakos, Rachel</u> <small>(Last, First)</small>	▶ <u>N/A</u> <small>Length of Term</small>	<input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual:
	Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Length of Term</small>	<input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual:
	Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Length of Term</small>	<input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual:
	Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Length of Term</small>	<input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual:
	Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Length of Term</small>	<input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual:
	Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Length of Term</small>	<input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>

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